Minutes of a Meeting of the Board of Directors

Tuesday, June 16, 2026

A session of the Board of Directors, Hayden Canyon Charter School, held Tuesday, June 16, 2026 at 6:30 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

I. **Open the Meeting 6:39pm**
   A. **Board Members in Attendance:** Alex Tull, Dustin Erickson, Charlie Wolff, Hilary Whitcomb, Stephen Preston
   B. **Board Clerk:** Bridgette Dahlstrom
II. **Pledge of Allegiance**
III. **Installation of Dustin Erickson**
   A. Director Oath recited by Director Erickson
IV. **Procedural Matters** ***Action***
   A. Approve the Agenda
      1. Add CCF lease to Board Decisions
      2. Motion to approve the agenda as amended by Director Wolff, seconded by Director Erickson. Motion carried unanimously.
   B. Confirm date and time of next meeting
      1. Next meeting to be held July 15, 2026 as regularly scheduled
V. **Unscheduled Delegations (Audience to Address the Board)**
VI. **Consent Calendar** ***Action***
   A. Motion to accept the consent calendar as stands by Director Preston, seconded by Director Whitcomb. Motion carried unanimously.
VII. **Budget and Finance**
   A. **Information Items:**
      1. May Finance Report
         a) Budget report presented by the Business Manager
   B. Action Items:
      1. Motion to approve the expense report by Director Whitcomb, seconded by Director Preston. Motion carried unanimously.
VIII. **Board Decisions (Discussion and Action Items)**
   A. EOY Student Growth Data
      1. Amira and i-Ready scores for September, January, and May reviewed by the Board.
      2. Jen MacKeage shared some of the problems that were experienced with the new Amira curriculum.
      3. No action taken.
   B. Curriculum Recommendations
      1. Curriculum recommendations from HCC staff reviewed by the Board.
      2. No action taken.
   C. Bill Rutherford Mentorship Agreement
      1. Bill Rutherford has offered services as a mentor for the incoming Charter Admin
      2. Motion to enter into contract for mentorship by Bill Rutherford as outlined with the exception of being on the Board of Advisors by Director Erickson, seconded by Director Preston. Motion carried unanimously.
   D. Motion to renew the Ponderosa Pediatric Therapy contract with Cortnee Huff from August 2026 to June

2027 by Director Whitcomb, seconded by Director Wolff.

E. Motion to accept the updated agreement for the 2026-2027 school year from Proximity by Director Wolff, seconded by Director Erickson. Motion carried unanimously.

F. Board Roles
    1. Director Preston added to Curriculum
    2. Director Erickson added to Finance Role and Finance committee.

G. Policy
    1. Motion to adopt Policy 1600 - Code of Ethics as written by Director Preston, seconded by Director Wolff. Motion carried unanimously.
    2. Motion to adopt Procedure 2210P(1) - School Closure - Weather Related as written by Director Wolff, seconded by Director Preston. Motion carried unanimously.
    3. Motion to adopt Policy 3300 - Drug Free School Zone by Director Wolff, seconded by Director Preston. Motion carried unanimously.
    4. Motion to adopt Policy 3320 - Substance and Alcohol Abuse by Director Whitcomb, seconded by Director Preston. Motion carried unanimously.
    5. Review Policy 6300 Duties and Qualifications of Administrative Staff
        a) Policy reviewed by the Board
        b) No changes needed
    6. Review Policy 6310 Employment Restrictions for Administrative Personnel
        a) Policy reviewed by the Board
        b) No changes needed
    7. 1st Reading Procedure 6100P(1) Charter Administrator - Board/Charter Administrator Relations
        a) Policy reviewed by the Board
        b) No changes required
    8. 1st Reading Policy 6200 Charter School Organization
        a) Policy read aloud

H. CCF Lease
    1. Motion to buy out the lease with CCF to save money and own kitchen equipment outright as recommended by the Business Manager by Director Preston, seconded by Director Erickson.

IX. **Motion to enter into Executive Session** per Idaho Code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Director Whitcomb

Roll Call vote:
Director Preston Aye
Director Whitcomb Aye
Director Erickson Aye
Director Wolff Aye
Director Tull Aye

Executive Session entered at 8:00pm
Executive Session exited at 8:31pm

A. Action after Executive Session
    1. Motion to accept the resignation of Samuel Abrams from Hayden Canyon Charter School by Director Whitcomb, seconded by Director Wolff. Motion carried by majority vote, Director Erickson abstained.
    2. Motion to place the Administrator on Administrative leave from June 4, 2026 to June 30, 2026 by Director Whitcomb, seconded by Director Preston. Motion carried by majority vote, Director Erickson abstained.

X. **Future Agenda Items**

A. Administrator Evaluation
B. Charter School Policy 6100P(1)
C. Charter School Policy 6200

XI. **Adjournment 8:38**

A. Motion to adjourn by Director Wolff, seconded by Director Preston