



Minutes of a Meeting of the Board of Directors

Wednesday, April 22, 2026

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, April 22, 2026 at 7:00 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:37pm**
 - A. Board Members in Attendance: Alex Tull, Hilary Whitcomb, Charlie Wolff (virtual), Stephen Preston
 - B. Board Clerk: Bridgette Dahlstrom
 - C. Charter Administrator: Sam Abrams
- II. Pledge of Allegiance**
- III. Board Member Installation**
 - A. Motion to move this item to the next regularly scheduled meeting by Director Preston, seconded by Director Whitcomb. Motion carried unanimously.
- IV. Procedural Matters *Action***
 - A. Approve the Agenda
 1. Motion to approve the agenda as stated with the adjustment of item III as suggested by the board chair by Director Wolff, seconded by Director Whitcomb. Motion carried unanimously.
 - B. Motion to move the May 20th meeting from 6:00pm to 7:00pm by Director Whitcomb, seconded by Director Preston.
 1. Discussion regarding board availability at that date and time.
 2. Request for vote regarding motion made, no votes provided. Motion dies.
 - C. Motion to move the regularly scheduled board meeting to May 19th at 7:00 pm by Director Wolff, seconded by Director Whitcomb. Motion carried unanimously.
- V. Unscheduled Delegations (Audience to Address the Board)**
 - A. No unscheduled delegations
- VI. Consent Calendar *Action***
 - A. Motion to approve the consent calendar by Director Wolff, seconded by Director Preston. Motion carried unanimously
- VII. Budget and Finance**
 - A. Information Items:**
 1. March Finance Report presented by Mrs. Dahlstrom
 - a) Bond closed and funded in March
 - b) No unexpected expenses during the past month
 - c) Conservative spending strongly recommended to ensure retention of as much cash as possible.
 - B. *Action Items:***
 1. Motion to accept the expense report for the month of March by Director Wolff, seconded by Director Preston. Motion carried unanimously.
 2. Budget Line Item Adjustment
 - a) Money from Snow Removal to Instructional Supplies
 - (1) Money to be used specifically for Robotics Kit for project based learning.
 - (2) Kits can be used for more than 1 project learning model
 - (3) Motion to move money from the Snow Removal and Landscaping line item to Instructional Supplies line item for the purpose of Project Lead the Way equipment in the amount of \$2,000 by Director Preston, seconded by Director

Wolff. Motion carried unanimously.

- b) Money into Marketing Budget
 - (1) Request to move funds dedicated to marketing provided by the Bond Restructure to the marketing budget.
 - (2) Discussion regarding the use of the funds ensuring they meet the purpose they were provided for.
 - (3) Motion to increase the current marketing budget line item to \$10,000 and request administration provide a strategic marketing plan from Administration by Director Wolff, seconded by Director Preston. Motion approved by majority vote with Director Wolff and Director Preston in favor of the motion. Director Whitcomb abstained.
- 3. Open FY27 Budget Discussion/Workshop
 - a) Discussion regarding the board taking an active role in the development and forecasting of the upcoming budget.
 - b) Motion to formally begin discussion of the Fiscal Year 27 budget by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.

VIII. Board Decisions (Discussion and Action Items)

- A. Admin Update
 - 1. Growth in student achievement across many grade levels
 - 2. Grade 6 has shown 96% growth from September 2025 to January 2026
 - 3. Grade 7 has shown 76% growth from September 2025 to January 2026
- B. Admin Update Template
 - 1. To be moved to the next board meeting
- C. Parent Pathway Request Update
 - 1. Sam Presented his plan to the commission
 - 2. The commission chose to deny the requested modification at this time, requiring that the school meet conditions before making any additional requests.
- D. Farmer's Market
 - 1. Sam has presented a proposal to host a Farmer's Market at the school on Fridays
 - 2. Board reviewed documents that were provided regarding the Farmer's Market
 - 3. Board discussion regarding insurance and implications of the Farmer's Market on site
 - 4. Motion to approve the Farmer's Market on the condition that the lawyer and insurance are contacted and that this is figured out by all parties prior to the first market by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.
- E. 6th Grade Overnight Fieldwork
 - 1. Presentation by Mrs. Mallory Malee
 - 2. Overnight trip to Round Lake on May 26th and 27th.
 - 3. Fieldwork focus is determined by the students, this year's focus is Leadership.
 - 4. Students will be fundraising to cover expenses
 - 5. Students form committees with each committee specializing in a different area that will ensure the trip is successful.
 - 6. Request that the school explore implementing smaller overnight trips at every grade level
 - 7. Motion to approve the overnight trip to Round Lake on May 26th and 27th for 6th Grade by Director Preston, seconded by Director Wolff. Motion carried unanimously.
- F. 7th/8th Grade Overnight Fieldwork
 - 1. Presented by Mrs. Jennifer MacKeage
 - 2. Plan to go to Glacier National Park May 18-21
 - 3. Expenses will be covered by donations and payment from families
 - 4. Motion to approve the Glacier Overnight Fieldwork for 7th and 8th Grade by Director Preston, seconded by Director Wolff. Motion carried unanimously.
- G. 2026-2027 Certified Salary Schedule
 - 1. Proposed salary schedule shared with board
 - 2. Motion to approve the 2026-2027 Certified Salary Schedule by Director Whitcomb, seconded by Director Preston. Motion carried unanimously.

H. 2026-2027 Classified Wage Rates

1. Proposed wage rate schedule presented to the board.
2. Motion to accept the 2026-2027 Classified Wage Rates by Director Wolff, seconded by Director Preston. Motion carried unanimously.

I. Board Member Resignation

1. Motion to accept the resignation of Sam Mansour by Director Preston, seconded by Director Wolff. Motion carried unanimously.
2. Sam Mansour thanked for his service on the board.

J. Policy

1. Policy 1600 - Code of Ethics
 - a) Policy read aloud for 1st reading
2. Policy 2210P1 - School Closure - Weather Related
 - a) Update requested to existing policy
 - b) Motion to ask Bridgette to add paid days for emergency closures for classified staff as part of Policy 2210P1 by Director Whitcomb, seconded by Director Preston. Motion carried unanimously.
3. Policy 3300 - Drug Free School Zone
 - a) Policy read aloud for 1st reading
4. Policy 3320 - Substance and Alcohol Abuse
 - a) Policy read aloud for 1st reading

IX. Motion to enter Executive Session §74-206(1)(d) *To consider records that are exempt from disclosure* by Director Preston.

Roll Call vote:

Director Preston

Director Whitcomb

Director Wolff

Director Tull

Executive Session entered at 10:10pm

Board recessed from Executive Session at 10:56pm

Board returned to Executive Session at 11:35pm

Board exited Executive Session at 11:50

A. Action After Executive Session

1. Motion to initiate interviews once the closing date is reached for the principal position for the 2026-2027 school year by Director Whitcomb, seconded by Director Preston. Motion carried unanimously, Director Tull added his vote in favor of the action.

X. Future Agenda Items

- A. 2026-2027 Calendar
- B. Admin Update Template
- C. Policy 1600 - Code of Ethics 2nd Reading
- D. Policy 3300 - Drug Free School Zone 2nd Reading
- E. Policy 3320 - Substance and Alcohol Abuse 2nd Reading
- F. FY27 Budget Draft
- G. Attendance update

XI. Adjournment