



## Minutes of a Meeting of the Board of Directors

Wednesday, February 18, 2026

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, February 18, 2026 at 6:00 p.m.  
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting: 6:03 pm**
  - A. Board Members in Attendance:** Alex Tull, Hilary Whitcomb, Sam Mansour
  - B. Board Clerk:** Bridgette Dahlstrom
  - C. Charter Administrator:** Sam Abrams
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
  - A. Approve the Agenda
    1. Recommendation by Director Tull that item VII. be struck from the agenda. Per legal counsel, the Hayden Canyon Charter Board has not operated without a quorum or outside open meeting laws.
      - a) Motion to strike Agenda Item VII. Action After Training by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
    2. Motion to move Agenda Item VI. Board Training to the end of the meeting by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
    3. Motion to approve the agenda as amended by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
  - B. Next meeting will be held on March 18, 2026 at 6:00 pm as regularly scheduled.
  - C. Motion to tentatively Board Retreat for March 25th at 6:00 pm by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board)**
  - A. No unscheduled delegations
- V. Consent Calendar *Action***
  - A. Motion to accept the consent calendar by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- VI. Board Training**
  - A. Training on Open Meeting Law and Quorum Makeup
    1. Moved to end of meeting per action above
- VII. Action After Training**
  - A. Ratification of Actions Taken without Quorum at Meetings on July 23, 2025, August 22, 2025, September 18, 2025, and October 2, 2025 specifically:
    1. Meetings Scheduled
      - a) Motion to set August Board Meeting for August 22nd at 6:00pm
      - b) Motion to set Policy Review Meeting for August 28th at 9:00am
      - c) Motion to set Executive Session for Student Review on August 7th at 6:00pm
      - d) Motion for Board Meeting on Thursday, September 18th at 6:00pm
    2. Motions Passed
      - a) Motion to approve July consent calendar
      - b) Motion to approve June 2025 Finance report.
      - c) Motion to approve the job description for School Psychologist.
      - d) Motion to approve the job description for BIP, Behavior Interventionist Paraprofessional.
      - e) Motion to appoint Hilary Whitcomb to seat 4 on the Board of Directors

- f) Motion to approve August consent calendar
  - g) Motion to approve July 2025 Finance report.
  - h) Motion to approve the \$399,459 SRO Grant
  - i) Motion to approve the \$26,870 Digital Content and Curriculum Grant
  - j) Motion to approve the Early Year PD Grant for \$6,10
  - k) Motion to create the Crew Coordinator Position for the 2025-2026 school year
  - l) Motion to approve the 5th Grade Field Work
  - m) Motion to appoint Sam Mansour to HCC Board of Directors seat 3
  - n) Motion to appoint Charlie Wolff to HCC Board of Directors seat 5
3. Personnel Actions Taken
    - a) Motion to approve RIF impacting 1 staff member.
    - b) Motion to accept Melissa Herrell's resignation
  4. Policy Decisions Made
    - a) Motion to approve form 5710F
    - b) Motion to approve Policy 5810 with presented changes

**VIII. Budget and Finance**

**A. Information Items:**

1. January Finance Report
  - a) Add Foundation payment details from report
    - (1) Foundation payment, amount deposited, amount pending
    - (2) All documents required for Bond Restructuring to date have been submitted

**B. Action Items:**

1. Motion to approve the January expense report by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
2. Motion to approve the expense for The Rooter Guys by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.

**IX. Board Decisions (Discussion and Action Items)**

**A. Admin Update**

1. Positive atmosphere in the school among staff and students
2. Shout out to custodians, specifically Lindsey, for work on building.
3. Shout out to Lindsey and Deputy Didier for mentoring PE students.
4. Jen MacKeage recognized to present information on upcoming events
  - a) Storytelling festival: Partnership with City of Hayden and potentially Coeur d'Alene Tribe.
  - b) Partnership with City of Hayden for Arbor Day.
  - c) Working on potential partnership for Entrepreneur Fair
  - d) Partnership with Round Lake to provide Field Work for several grade levels
  - e) CTE class for 8th grade students to ensure state requirement is met

**B. Borrower's Resolution**

1. The resolution indicates the Board's intent to refinance the existing facility debt.
2. Motion to approve the Borrower's Resolution by Director Whitcomb, seconded by Director Mansour.

Roll Call Vote

Director Whitcomb: Aye

Director Mansour: Aye

Director Tull: Aye

Motion carried by quorum of the board.

**C. Board Officer Nominations**

1. Nomination of Sam Mansour as Board Treasurer
  - a) Nomination accepted by Director Mansour
2. Motion to appoint Sam as Board Treasurer by Director Whitcomb, seconded by Director Tull. Motion carried by majority vote, Sam Mansour abstained from vote.

**D. Personnel**

1. Shane Gass presented by Sam Abrams as Student Support Paraprofessional.

- a) Intention that he will help fill the role vacated by Leah and support SpEd students.
- b) Motion to accept the Administrative recommendation in personnel for Shane Gass by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.

E. Policy

1. Motion to adopt Policy 2320 for Hayden Canyon Charter by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
2. Motion to approve adoption of Form 2320-F(1) by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
3. Motion to approve the adoption of Procedure 2320-P(1) by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.

a) **Update Resolution Doc**

F. Board Member Nomination

1. Board Recruitment committee met and interviewed 2 candidates, both were excellent candidates
2. Committee members invited to make a nomination
  - a) Nomination of Stephen Preston presented by Rebekah Preston-Dunn
    - (1) Nomination accepted by the board
  - b) Mr. Preston present at meeting and invited to introduce himself to the board
    - (1) Nomination accepted by Mr. Preston
  - c) Motion to appoint Stephen Preston to the HCC Board of Directors by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.

(1) **Update ISBA and Board Members doc**

G. Legal Update by Board Chair

1. Complaint was filed with IPCSC regarding compliance issues
  - a) Requirements for Board Chair to meet with legal counsel and Board to participate in training
  - b) Legal counsel advised that operating with only 2 members in attendance when the board only has 2 or 3 board members is within legal guidelines.
    - (1) Quorum is of seated membership, not goal membership.
  - c) Complaint has been closed by the commission, and the commission will follow up with complainant.
  - d) Legal counsel will be invited to provide in-person training to the board.

**X. Board Training**

A. Moved to end of the meeting by action previously taken.

1. Training on quorum makeup
2. Clarification of deliberation and situations that cause deliberation with less than 3 board members
3. Guidance for responding to questions asked by members of the public
4. Guidance on ensuring no violation of Idaho Open Meeting Law

Sam Mansour left the meeting at 7:53 pm

Charlie Wolff joined the meeting at 7:59 pm

**XI. Motion to enter into Executive Session §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code*** by Director Whitcomb, seconded by Director Wolff

Roll Call Vote

Director Whitcomb

Director Wolff

Director Tull

Director Preston

Executive session entered at 8:12 pm

Executive session exited at 9:25 pm

**A. Action After Executive Session**

1. No action taken

**XII. Future Agenda Items**

- A. Board Information
- B. Board Roles
- C. Board Policy
- D. Executive Session

**XIII. Adjournment 9:34 pm**

- A. Motion to adjourn by Director Whitcomb, seconded by Director Wolff.