

## Minutes of a Meeting of the Board of Directors

Wednesday, November 19, 2025

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, November 19, 2025 at 6:00 p.m.  
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

### **I. Open the Meeting**

- A. Board Members in attendance: Alex Tull, Hilary Whitcomb, Charlie Wolff, Sam Mansour
- B. Board Clerk: Bridgette Dahlstrom
- C. Charter Administrator: Sam Abrams

### **II. Pledge of Allegiance**

### **III. Installation of Board Members**

- A. Swearing in of Director Whitcomb and Director Wolff.

### **IV. Procedural Matters Action**

- A. Motion to approve the Agenda for Wednesday, November 19, 2025, by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.
- B. Confirm date and time of next meeting
  - 1. Meeting to be December 17, 2025 at 6:00pm as regularly scheduled.

Director Mansour joined the meeting at 6:09pm

- C. Motion to have the Board Retreat on Thursday December 11th after 5:00pm by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.
- D. Motion for annual Policy Workshop for Monday January 12th after 5:00pm by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.

### **V. Unscheduled Delegations (Audience to Address the Board)**

- A. Public comment provided by Mallory Malee regarding communication surrounding financial information shared at the recent Q&A session.

### **VI. Consent Calendar Action**

- A. Motion to approve the October 15, 2025 Board Minutes by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- B. Motion to approve the Minutes from October 15, 2025 Executive Session of the Board of Directors by Director Whitcomb, seconded by Sam Mansour. Motion carried by majority vote, Director Wolff abstained.
- C. Motion to approve the Minutes from October 27, 2025 Workshop and Executive session by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- D. Personnel
  - 1. Questions from board to Administrator regarding the timing of requesting approval of hires after the recent RIF. Discussion requires movement to executive session.
  - 2. Motion to enter into executive session per Idaho Code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Director Wolff.

Roll Call Vote:

Director Wolf: Aye

Director Mansour: Aye

Director Whitcomb: Aye

Director Tull: Aye

Executive Session entered at 6:46pm

Sam Abrams and Carla Zimmermann invited to join Executive Session at 7:00pm

Sam Abrams and Carla Zimmermann exited Executive Session at 7:23pm

Executive Session exited at 7:28pm

3. Motion to approve the personnel recommendations by the Administrator by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.

## **VII. Budget and Finance**

### **A. Information Items:**

1. August Finance Report
2. September Finance Report
3. October Finance Report

### **B. Action Items:**

1. Motion to approve FY 25 Audit by Director Wolff, seconded by Director Mansour. Motion carried unanimously.

## **VIII. Board Decisions (Discussion and Action Items)**

### **A. Admin Update**

1. Presented by Sam Abrams
2. Report shares several positive outlooks regarding the school
3. Early year Amira scores indicate the school should meet Literacy charter commissions this year

### **B. Admin Framework & KPIs**

1. Request by Sam Abrams that this be removed from discussion at this meeting, he is meeting with Director Whitcomb

### **C. Bus Agreement Update**

1. Busses were delivered today

### **D. High School Update**

1. Sam stated there are still discussions needed with the Charter Commission
2. No future updates at this time

### **E. Board Goals**

1. Introduction of 3 proposed goals provided by Director Whitcomb
  - a) Proposed goals are based on values, mission, and vision of the school
2. Board Goals will be reviewed in depth at the upcoming retreat

### **F. Motion to accept Carol Butler's resignation by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.**

### **G. Motion to accept the Raymond James Agreement by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.**

### **H. Board Officers**

1. Vice Chair
  - a) Nomination of Hilary Whitcomb as Vice Chair by Director Tull
    - (1) Nomination accepted by Hilary Whitcomb
  - b) Motion to appoint Hilary as Vice Chair of the Board by Director Tull, seconded by Director Mansour. Motion carried by unanimous vote, Director Whitcomb abstained.

### **2. Secretary**

- a) No nomination made at this meeting

### **I. Assign Board Member to Admin Policy Review Committee**

1. Nomination of Hilary Whitcomb to Admin Policy Review Committee by Director Tull.
  - a) Nomination accepted by Hilary Whitcomb
  - b) Motion to appoint Hilary to the Admin Policy Review Committee by Director Wolff, seconded by Director Mansour. Motion carried by unanimous vote, Director Whitcomb abstained.

### **J. Lottery**

1. Motion to set Lottery Selection Date and Time for Hayden Canyon Charter for March 4, 2026 closing at 5:00pm by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.
2. Motion to set the Lottery Application Close Date and Time for Tuesday, March 3, 2026, at

5:00pm by Director Whitcomb, seconded by Director Wolff. Motion carried unanimously.

3. Motion to set the Lottery Application Open Date and Time for Wednesday, March 3, 2025 at 8:00am by Director Wolff, seconded by Director Whitcomb. Motion carried unanimously, Director Tull adding his vote as Aye.

K. Policy

1. 2320 - Health Enhancement Education
  - a) Policy read aloud for the first time at this meeting
  - b) Second reading and action will not occur until future meeting

**IX. Executive Session** §74-206(1)(b) *To hear complaints against an employee and* §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Director Whitcomb

Roll Call Vote

Director Wolff: Aye

Director Mansour: Aye

Director Whitcomb: Aye

Director Tull: Aye

Executive session entered at 9:01pm

Executive session exited at 10:52pm

**A. Action After Executive Session**

1. No action taken

**X. Future Agenda Items**

- A. Policy 2320 - Health Enhancement Education

**XI. Adjournment 10:53pm**

- A. Motion to adjourn by Director Whitcomb, seconded by Director Wolff.