



## Minutes of a Meeting of the Board of Directors

Wednesday, October 15, 2025

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, October 15, 2025 at 6:00 p.m.  
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

### **I. Open the Meeting 6:00 pm**

- A. Board Members in attendance:** Alex Tull, Hilary Whitcomb
- B. Board Clerk:** Bridgette Dahlstrom
- C. Superintendent:** Sam Abrams

Motion to suspend the normal operating rules by Director Whitcomb, seconded by Director Tull. Motion carried unanimously.

Motion to remove item VI.C and II from the agenda by Director Whitcomb, seconded by Director Tull. Motion carried unanimously.

### **II. Pledge of Allegiance**

- A. Item removed from agenda due to flag not being on location

### **III. Installation of Board Members**

- A. Installation of Sam Mansour

Sam Mansour joined the meeting as a Board Director at 6:03 pm

Motion to return to the regular rules of order by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.

### **IV. Procedural Matters *Action***

- A. Motion to approve the Agenda for October 15, 2025 by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- B. Confirm date and time of next meeting
  - 1. Meeting scheduled for November 19 at 6:00pm.
  - 2. The meeting will remain as scheduled, no action needed.

### **V. Unscheduled Delegations (Audience to Address the Board)**

### **VI. Consent Calendar *Action***

- A. Motion to approve the consent calendar as a whole by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- B. Personnel
  - 1. Item suspended for this meeting

### **VII. Budget and Finance**

#### **A. Information Items:**

- 1. September Finance Report

#### **B. Action Items:**

- 1. Approve September 2025 Expenses
  - a) No action taken at this time

### **VIII. Board Decisions (Discussion and Action Items)**

#### **A. Admin Update**

- 1. Admin Evaluation Rubric

2. Long Term Contracts for Employees
- B. Curriculum Coordinator Job Description
  1. Motion to create the curriculum coordinator position for Hayden Canyon Charter by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- C. Crew Coordinator Job Description
  1. Motion to approve the part time Crew Coordinator position for Hayden Canyon Charter with the edit to of “foster social-emotional learning” to “foster character development” by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- D. Policy
  1. 9803 Flags and Banners
    - a) Policy read aloud by Director Tull
    - b) Discussion regarding policy and impact on staff and student dress code.
    - c) Superintendent Abrams expressed that he currently does not have any concern with how staff currently dress
    - d) Discussion regarding impact on school culture.
    - e) Motion to adopt Policy 9803 with the edit removing item 4 about student and staff attire by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- E. Motion to accept the resignation of Patricia Lagace by Director Mansour, seconded by Director Whitcomb. Motion carried unanimously.
- F. Framework & KPIs for Superintendent
  1. Superintendent Abrams requested item be postponed to next regularly scheduled meeting
  2. Postponed at Administrative request
- G. Playground Update
  1. Approximately \$54,000 raised during color run, net to school after partner fees is approx \$38,000
  2. All \$38,000 to be used for the updates to the playground field
    - a) Work has already begun with goal of having topsoil in and sod laid before winter
    - b) Work includes drainage system and sprinkler system for the field area
- H. Updated Bus Agreement
  1. 2 buses currently on order, currently anticipated to be delivered before end of year
    - a) 1 wheel chair accessible, and 1 standard layout
    - b) Superintendent Abrams requested the board consider changing the wheel chair accessible bus to a standard layout.
    - c) Motion to approve the changed financials for the Hayden Canyon Charter School buses by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
    - d) Motion for the Administrator to go on a fact finding mission to find out other options related to wheelchair accessibility and/or converting to bench seating by Director Whitcomb, seconded by Director Mansour. Motion carried unanimously.
- I. Grade 9-12 Potential Pursuit
  1. Superintendent Abrams met with the Charter Commission, the earliest 9-12 could be offered would be the 2027-2028 school year.
- J. Board Roles & Responsibilities
  1. Nomination of Hilary Whitcomb to Administrative Review Committee
    - a) Nomination accepted by Director Whitcomb
    - b) Motion to appoint Hilary to the Administrator Review Committee by Director Mansour, seconded by Director Tull. Motion carried by majority vote, Director Whitcomb abstained.
  2. Motion to appoint Sam Mansour to the Finance committee by Director Whitcomb, seconded by Director Tull. Motion carried by majority vote, Director Mansour abstained.

## **IX. Future Agenda Items**

- A. Framework & KPIs
- B. 2026-2027 Lottery Dates
- C. Bus Agreement Update
- D. Grade 9-12
- E. Board Roles & Responsibilities

F. Policy Workshop

**X. Adjournment 8:11 pm**

A. Motion to adjourn by Director Mansour, seconded by Director Whitcomb. Motion carried unanimously.