Minutes of a Meeting of the Board of Directors

Wednesday, July 23, 2025

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, July 23, 2025 at 6:30 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

I. **Open the Meeting**
   A. **Board Members in attendance:** Alex Tull, Violet Rudd
   B. **Board Clerk:** Bridgette Dahlstrom
   C. **Charter Administrator:** Sam Abrams
   D. Motion to suspend the rules for reason of lack of quorum of Board Members by Director Rudd, seconded by Director Tull. Motion carried unanimously.

II. **Pledge of Allegiance**

III. **Procedural Matters *Action***
   A. Motion to approve the Agenda by Director Rudd, seconded by Director Tull. Motion carried unanimously.
   B. Motion to set the August board meeting for August 22nd at 6:00pm by Director Rudd, seconded by Director Tull. Motion carried unanimously.
   C. Motion to set Policy Review Meeting for Wednesday, August 28, at 9:00am by Director Rudd, seconded by Director Tull. Motion carried unanimously.
   D. Motion to set Executive Session for Student Review on August 7 at 6:00pm by Director Rudd, seconded by Director Tull. Motion carried unanimously.

IV. **Unscheduled Delegations (Audience to Address the Board)**

V. **Consent Calendar *Action***
   A. Motion to approve consent calendar by Director Rudd, motion carried unanimously.

VI. **Budget and Finance**
   A. **Information Items:**
      1. June Finance Report
         a) Review of report provided by Matt
   B. Action Items:
      1. Motion to approve June 2025 expense report by Director Rudd, seconded by Director Tull. Motion carried unanimously.
      2. Approve Marketing Dollars
         a) No dollars built into the current budget
         b) Request to move $5,000 from Staff Technology
         c) Motion to move $5,000 from Staff Technology line item to Marketing Dollars line item by Director Rudd, seconded by Director Tull. Motion carried unanimously.

VII. **Board Decisions (Discussion and Action Items)**
   A. New Admin Vision presented by Sam Abrams.
      1. Invitation for Board to join Staff Retreat on August 20 & 21
         a) Board will receive invitation with specific times to attend
   B. Approve Participation in Charter Support Program
      1. Partnership with state to support Hayden Canyon Charter students
      2. State will provide funding for specific programs and resources
      3. Motion to approve participation in the Charter Support Program by Director Rudd, seconded by Director Tull. Motion carried unanimously.

C. Policy
   1. Motion to approve form 5710F by Director Rudd, seconded by Director Tull. Motion carried unanimously.
   2. Motion to approve Policy 5810 with the changes presented by Director Rudd, seconded by Director Tull. Motion carried unanimously.

D. Motion to approve the Reduction in Force request which will impact 1 staff by Director Rudd, seconded by Director Tull. Motion carried unanimously.

E. Updated Job Descriptions
   1. Motion to approve the job description for School Psychologist by Director Rudd, seconded by Director Tull. Motion carried unanimously.
   2. Motion to approve the job description for BIP, Behavior Interventionist Paraprofessional, by Director Rudd, seconded by Director Tull. Motion carried unanimously.

F. Board Member Nomination
   1. Nomination of Hilary Whitcomb to the Board of Directors by Jen MacKeage.
      a) Nomination accepted by Hilary Whitcomb.
   2. Motion to appoint Hilary Whitcomb to seat 5 on the Board of Directors by Director Rudd, seconded by Director Tull. Motion carried unanimously.

VIII. Motion to enter into Executive Session per Idaho Code §74-206(1)(b) *To consider the evaluation and dismissal of an individual agent* by Director Rudd.

Roll Call Vote:
Violet Rudd: Aye
Alex Tull: Aye

Executive Session entered at 7:55pm
Sam Abrams, Carla Zimmermann, and Hilary Whitcomb invited to join at 7:56pm
Executive Session exited at 8:33pm

A. Action After Executive Session
   1. Motion that the Board terminate the contract with Red Apple by giving them a 60 day notice in order to move Business Manager services in house by Director Rudd, seconded by Director Tull. Motion carried unanimously.

IX. Future Agenda Items

A. Business Management Update
B. Superintendent Goals

X. Adjournment 8:39pm

A. Motion to adjourn by Director Rudd