



Minutes of a Meeting of the Board of Directors

Friday, June 13, 2025

A session of the Board of Directors, Hayden Canyon Charter School, held Friday, June 13, 2025 at 7 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the meeting 7:00 pm**
- II. Pledge of Allegiance**
 - A. Board Members in attendance:** Nathan Wright, Violet Rudd, Alex Tull (virtual)
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Vice Principal:** Carla Zimmermann
- III. Procedural Matters *Action***
 - A. Motion to approve the agenda by Director Rudd, seconded by Director Tull. Motion carried unanimously.
 - B. Motion to set the next meeting for July 23rd, at 6:30 by Director Rudd, seconded by Director Tull.
 - 1. Concern that administration may not be available that day - potential for meeting to be adjusted if Administration is not available.
 - 2. Motion carried unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board)**
 - A. None
- V. Consent Calendar *Action***
 - A. Motion to approve the consent calendar by Director Tull, seconded by Director Rudd. Motion carried unanimously.
- VI. Budget and Finance**
 - A. Information Items:**
 - 1. May Finance Report
 - a) Waiting for final Federal funds to come through
 - b) Should be close to 30 days cash on hand by end of June
 - c) Labor costs were higher than budgeted this year
 - d) Sub costs were abnormally high for the year
 - B. *Action Items:***
 - 1. Motion to accept the May 2025 Expense report as posted by Director Tull, seconded by Director Rudd. Motion carried unanimously.
- VII. Board Decisions (Discussion and Action Items)**
 - A. Admin Update presented by Ms. Zimmermann
 - 1. Additional PTO day for staff
 - a) Motion to approve 1 additional PTO day for staff for next year by Director Tull, seconded by Director Rudd.
 - (1) Director Rudd expressed concern that it would not be a good financial move to approve this based on enrollment and funding.
 - (2) Director Tull shared that he believes it is important to be fiscally responsible, but the board also needs to watch out for the individual teacher.
 - b) Motion carried by majority vote with Director Tull and Director Wright voting Aye, Director Rudd voted Nay.
 - B. HCC High School Update
 - 1. Recruitment efforts for high school have not taken place - there are 3 families with rising 9th grade students that would like to participate.

2. Ms. Zimmermann believes it would be a fiscally responsible decision to allow those middle school students who have already opted to homeschool for the upcoming year to participate in hybrid learning through HCC using IDLA and Friday on campus programs.
3. Potential for Friday clubs that would provide a revenue stream by offering the option to participate to members of the homeschool community.

C. Policy

1. 2435 Advanced Opportunities
 - a) Policy read aloud
 - b) Motion to approve Policy 2435 Advanced Opportunities by Director Rudd, seconded by Director Tull. Motion carried unanimously.
2. 2435F Advanced Opportunities Participation Form
 - a) Motion to approve Form 2435F by Director Rudd, seconded by Director Tull. Motion carried unanimously.

D. New Positions & Job Descriptions

1. Certified Paraprofessional - MTSS Support
 - a) Position created for a Certificated Staff member to have an opportunity to work in a different capacity.
 - b) Need for executive session to openly discuss details regarding staff member and position.
 - c) Motion to enter executive session per Idaho Code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Director Rudd.

Roll call vote:
 Director Tull: Aye
 Director Rudd: Aye
 Director Wright: Aye

Executive session entered at 7:55pm

Ms. Zimmermann invited to enter executive session

Executive session exited at 8:07pm

Board rejoined public meeting at 8:07pm

Action from Executive Session

Motion to approve request from administration to create the new Certified Paraprofessional - MTSS Support position by Director Rudd, seconded by Director Tull. Motion carried unanimously.

2. Specialized Teacher's Aid - Academic Support Facilitator
 - a) Overview of position provided by Ms. Zimmermann
 - b) No financial burden to the school through this position
 - c) Motion to approve the position presented by administration for Specialized Teacher's Aid - Academic Support Facilitator by Director Rudd, seconded by Director Tull. Motion carried unanimously.

E. Board Member Opening

1. Board needs one new board member by the end of June and a second new board member by the end of July.
2. Request that everyone reach out to all of their connections to encourage applications for the position.

VIII. Future Agenda Items

- A. Board Member Opening
- B. New administrator vision
- C. Potential adjustment to board meeting dates

IX. Adjournment 8:17pm

- A. Motion to adjourn by Director Rudd