Minutes of a Meeting of the Board of Directors

Wednesday, May 21, 2025

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, May 21st, at 6:30 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

I. **Open the Meeting 6:30pm**
   A. **Board Members in Attendance:** Alex Tull, Nathan Wright
   B. **Board Clerk:** Bridgette Dahlstrom
   C. **Vice Principal:** Carla Zimmermann
   D. **Business Manager:** Matt Lovell

II. **Pledge of Allegiance**

III. **Procedural Matters** ***Action***
   A. Motion to approve the Agenda as written by Director Wright, seconded by Director Tull. Motion carried unanimously.
   B. Motion to set next meeting to June 9th at 6:30 by Director Wright, seconded by Director Tull. Motion failed by unanimous vote.
      1. Discussion regarding the need to adjust the date due to Matt not being available for budget.
      2. Motion to set the next meeting for June 13th at 7:00 by Director Wright, seconded by Director Tull. Motion carried unanimously.
   C. Motion to set the budget hearing for Friday, June 13th at 6:00 by Director Wright, seconded by Director Tull. Motion carried unanimously.

IV. **Unscheduled Delegations (Audience to Address the Board)**
   A. None

V. **Scheduled Delegations**
   A. HCC Foundation presentation by Joshua Dahlstrom
      1. 007 Gala and Fun Run had gross revenue of $120,000
         a) Net proceeds approximately $85,000
         b) 75% ($63,750) is earmarked to be disbursed to the school, 25% retained by Foundation for investment in future fundraisers
         c) Special thank you to Katie Wygant for spearheading these fundraisers and her dedication to ensuring their success.

VI. **Consent Calendar** ***Action***
   A. Motion to approve the consent calendar by Director Wright, seconded by Director Tull. Motion carried unanimously.

VII. **Budget and Finance**
   A. **Information Items:**
      1. April Finance Report presented by Matt Lovell
         a) Discussion regarding current budget
         b) May payment from the state not yet deposited into HCC account
         c) Discussion regarding debt to asset ratio and bond covenants
      2. Fundraiser Report
         a) Review of income and expenses from Administration led fundraisers.
   B. Action Items:
      1. Motion to approve April 2025 Expenses by Director Wright, seconded by Director Tull. Motion carried unanimously.

VIII. Board Decisions (Discussion and Action Items)

A. Admin Update
  1. No testing data this month due to state testing which just finished today
  2. Sam and Carla talk approximately twice a week and have met 4 times in person
     a) Systems planning on backend to ensure smooth transition
     b) Foundation being laid now so it can be built upon before new school year starts

B. HCC High School Update
  1. Informational meeting on May 22nd at 6:00 pm for anyone interested in learning more
  2. Will open for 9th grade families only
     a) Goal of 30 students
     b) Minimum of 12 students required for program to happen
     c) Students will be able to use Advanced Opportunities to fund Advanced Classes
  3. Feasibility of High School will be known by June board meeting

C. Motion to approve the recommended certified pay scale as presented by Director Wright, seconded by Director Tull. Motion carried unanimously.

D. Motion to approve the classified salary schedule as presented by Director Wright, seconded by Director Tull. Motion carried unanimously.

E. Motion to approve the 2025-2026 Revised Staff Calendar by Director Wright, seconded by Director Tull. Motion carried unanimously.

IX. Future Agenda Items

A. HCC High School Update
B. Approve 2025-2026 Budget
C. Board Member Nominations

X. Adjournment 7:45pm

A. Motion by Director Wright