Minutes of a Meeting of the Board of Directors

Wednesday, April 16, 2025

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, April 16th, at 6:30 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

I. **Open the Meeting 6:35pm**
  A. **Board Members in Attendance:** Alex Tull, Nathan Wright, Violet Rudd
  B. **Board Clerk:** Bridgette Dahlstrom
  C. **Charter Administrator:** Bill Rutherford
  D. **Business Manager:** Matt Lovell

II. **Pledge of Allegiance**

III. **Procedural Matters *Action***
  A. Motion to approve the Agenda by Director Wright, seconded by Director Rudd. Motion carried unanimously.
  B. Meeting to be held May 21, 2025 at 6:30pm as regularly scheduled.
  C. Motion to set time for ISBA Team training for June 27 at 3:00 by Director Wright, seconded by Director Rudd. Motion carried unanimously.

IV. **Unscheduled Delegations (Audience to Address the Board)**
  A. No Unscheduled Delegations

V. **Consent Calendar *Action***
  A. Motion to approve the consent calendar by Director Wright, seconded by Director Rudd. Motion carried unanimously.

VI. **Budget and Finance**
  A. **Information Items:**
    1. March Finance Report
      a) Expected to be under budget on salaries paid by end of year
      b) Waiting for Federal money to be provided via reimbursements
    2. Food Service Financial Statement
      a) Food service currently at $28,000 loss due to equipment purchase
      b) Does not include April or May income
      c) Expectation final will be closer to $15,000 due to equipment
  B. Action Items:
    1. Motion to approve March 2025 Expenses by Director Wright, seconded by Director Rudd. Motion carried unanimously.

VII. **Board Decisions (Discussion and Action Items)**
  A. Admin Update
    1. HCC High School Update
      a) Responses from families who submitted the survey are overall positive
      b) Potential addition of Middle School for students who meet certain criteria
    2. Motion that the Board approve Bill's request to continue fact finding in regards to the hybrid High School/Middle School options by Director Rudd, seconded by Director Wright. Motion carried unanimously.
  B. Motion to approve the 2025-2026 Administrative Salary Schedule by Director Rudd, seconded by Director Wright. Motion carried unanimously.
  C. Motion to approve the 2025-2026 Certified Salary Schedule by Director Rudd, seconded by Director Wright. Motion carried unanimously.

D. Motion to approve the 2025-2026 Classified Salary Schedule by Director Rudd, seconded by Director Wright. Motion carried unanimously.

E. 2025-2026 Calendar
   1. 2 new holidays, Columbus Day and Veterans' Day, required by state
   2. Calendar aligns to CDA District Calendar
   3. Motion to approve the 2025-2026 Calendar by Director Wright, seconded by Director Rudd. Motion carried unanimously.

F. HCC Mission Statement Revision
   1. Board would like to see academic excellence mentioned in the revision
      a) Director Wright suggested adding "Achieving academic excellence by" at the start of the proposed revision.
      b) Director Rudd suggested adding "Empowering students through academic excellence and character development by" at the start of the proposed revision.
      c) Mr. Rutherford recommended: "Developing passion for inquiry and academic excellence by utilizing hands-on discovery, real-world application, collaboration and community partnership."
      d) Motion that the Board modify the mission statement as recorded by Director Wright, seconded by Director Rudd. Motion carried unanimously, Director Tull voted on this item.

G. Administrator Contract Acceptance
   1. Motion that the Board approve the original contract for the new Administrator by Director Wright, seconded by Director Rudd. Motion carried unanimously.
   2. Motion to approve the Superintendent Counter Contract by Director Wright, seconded by Director Rudd. Motion carried unanimously.
   3. Motion to approve the Charter Administrator's Contract for the 2025-2026 school year by Director Wright, seconded by Director Rudd. Motion carried unanimously; Director Tull voted on this item.

H. Board Member Recruitment Committee
   1. Application and interview questions from committee workshop provided to the board for review.
   2. Updated process will be used to begin recruiting

I. Board Role & Committee Updates
   1. Postponed to May 21st meeting

J. Board Appointee to the Foundation
   1. Postponed to May 21st meeting

VIII. Future Agenda Items

A. Food Service Program
B. Board Role & Committee Updates
C. Board Appointee to the Foundation
D. High School Update
E. Fundraising Chart - Information
F. Gala Update
G. AI Policy

IX. Adjournment 8:37pm Motion to adjourn by Director Wright