



## Minutes of a Meeting of the Board of Directors

Thursday, June 20, 2024

A session of the Board of Directors, Hayden Canyon Charter School, to be held Thursday, June 20, 2024, at 7:00 p.m.

Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00pm**
  - A. Board Members in Attendance:** Nathan Wright, Alex Tull, Julie Tellian, Violet Rudd, Kathy Jones
  - B. Board Clerk:** Bridgette Dahlstrom
  - C. Operational Director:** Bill Rutherford
  - D. Board Advisor:** Joshua Dahlstrom
  - E. Business Manager:** Matt Lovell
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
  - A. There were several policies recently received from ISBA that need to be in place prior to July 1, 2024. It is recommended that the motion be amended to add the policies.
    1. Motion to amend the agenda to add the 6 additional policies as listed by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
    2. Motion to approve the amended agenda by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
  - B. Next meeting to be held Thursday, July 18, 2024 at 7:00pm as scheduled
  - C. Motion to set the Attendance Hearing for July 8 2024 at 7:00pm by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board)**
  - A. Rebekah Preston-Dunn
    1. Member of Board Selection Committee presented on concern regarding Board Member Installation
- V. Scheduled Delegations (Action may be taken at discretion of the board)**
- VI. Consent Calendar *Action***
  - A. Motion to approve the consent calendar by Violet Rudd, seconded by Alex Tull. Motion carried unanimously.
- VII. Budget and Finance**
  - A. Information Items:**
    1. May Business Manager's Report
      - a) Description of budget mobility by Matt Lovell
      - b) Presentation of best 28 weeks for the 2023-2024 school year
  - B. Action Items:**
    1. Approve May 2024 Expenses
      - a) Motion to approve the May 2024 expenses sheet as posted by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
    2. Approve Donations
      - a) Motion to approve \$200 from STCU by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
      - b) Motion to accept the donation of \$100 from Miller Family by Julie Tellian, seconded by Alex Tull. Motion carried unanimously.
      - c) Motion to accept the donation of \$20.50 Box Tops for Education by Alex Tull, seconded

by Julie Tellian. Motion carried unanimously.

3. Grant Approvals

- a) Motion to approve the PBIS Grant by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.

**VIII. Board Decisions (Discussion and Action Items)**

A. Admin Update

1. Update on Face to Face meeting with IPCSC

- a) As part of the recharter with the state members of the IPCSC visited the school
  - b) Bill spent time with them going through requirements and walking through the building and classrooms at random to view the working being done
  - c) The status received from IPCSC is No Concern
2. The board discussed the new law requiring students be in school a minimum of 152 days per year, to take effect in the 2025-2026 school year.
- a) To be addressed in depth at a later meeting

B. Personnel

1. Recommendation to hire Haley Loehrke as a 1st Grade teacher

- a) Motion to approve the hiring of Haley Loehrke as presented by Administration by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.

C. Policy

1. Motion to suspend the 30 day waiting period on Policy adoption by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
2. Motion to adopt Policy 2500 - Library Materials by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
3. Motion to adopt Policy 2510 - Selection of Library Materials by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
4. Motion to adopt Procedure 2510P - Selection of Library Materials as posted by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
5. Motion to adopt Policy 2530 - Learning Materials Review by Violet Rudd, seconded by Alex Tull. Motion carried unanimously.
6. Motion to adopt Form 2530F - Learning Materials Review - Request for Review & Reconsideration of Learning Materials by Violet Rudd, seconded by Julie Tellian. Motion carried unanimously.
7. Motion to approve the update to Policy 9100 - Use and Disposal of School Property by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
8. Motion to adopt Background 1500B - Board Operating Procedure & Protocol as edited by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
9. Motion to adopt Form 2500F - Permission Slip to Check out Restricted-Access Materials for Minor Students by Violet Rudd, seconded by Alex Tull. Motion carried unanimously.
10. Motion to adopt Policy 3500 - Student Health/Physical Screenings/Examinations as edited by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
11. Motion to adopt Form 3500F - Notice of Health Services as posted by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
12. Motion to adopt Policy 3540 - Emergency Treatment as posted by Alex Tull, seconded by Julie Tellian. Motion carried unanimously.
13. Motion to adopt Policy 7402 - Restrictions on Contracts by Violet Rudd, seconded by Julie Tellian. Motion carried unanimously.

D. Board Member Resignation

1. Resignation of Kimberly Cloward-Guthrie as a board member
2. Kimberly thanked by Nathan
3. Motion to accept the resignation of Kimberly by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

E. Board of Directors Structure

1. Motion to restructure the Board of Directors to having 5 seats instead of 7 by Violet Rudd, seconded by Julie Tellian. Motion carried unanimously.

- a) Discussion regarding pros and cons of moving to 5 seats instead of 7.
- F. Board Member Nomination/Installation
  - 1. Nomination of Violet Rudd by Alex Tull
    - a) Nomination accepted by Violet Tull
    - b) Motion to appoint Violet by Julie Tellian, seconded by Kathy Jones. Motion carried unanimously.
      - (1) It is recognized that there is an error in the vote which needs to be nullified
    - c) Motion to appoint Violet Rudd by Julie Tellian, seconded by Kathy Jones. Those in favor: Julie Tellian, Alex Tull, and Kathy Jones - Violet Rudd abstained. Motion carried by majority vote.
  - 2. Nomination of Alex Tull by Violet Rudd
    - a) Nomination by Alex Tull
    - b) Motion to appoint Alex by Julie Tellian, seconded by Violet Rudd. Those in favor: Julie Tellian, Kathy Jones, and Violet Rudd - Alex Tull abstained. Motion carried by majority vote.
- G. Motion that the Board absolve the Attendance Committee as it stands by Alex Tull, seconded by Julie Tellian. Motion carried by unanimous vote.
  - 1. Committee will be Administrative which will allow attendance to be reviewed and corrected in a more responsive and efficient manner.
- H. Construction Update
  - 1. No resolution yet
  - 2. Alex will reach out to the City of Hayden for a sit down

**IX. Future Agenda Items**

- A. Administrator Goals
- B. Board Roles
- C. Board Committees
- D. New Policies

- X. Adjournment 8:13pm** by unanimous consent