



Agenda of a Meeting of the Board of Directors

Wednesday, February 21, 2024

A session of the Board of Directors, Hayden Canyon Charter School, to be held Wednesday, February 21, 2024, at 7:00 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00 pm**
 - A. Board Members in Attendance:** Nathan Wright, Alex Tull, Kimberly Cloward-Guthrie, Violet Rudd, Ryan Crandall, Julie Tellian, Kathy Jones
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Operational Director:** Bill Rutherford
 - D. Board Advisor:** Joshua Dahlstrom
 - E. Business Manager:** Matt Lovell
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
 - A. Motion to approve the agenda for February 21, 2024 as posted by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
 - B. Meeting to be held on the regularly scheduled date of March 20, 2024 at 7:00pm.
 - C. Motion to accept the resignation of Matt George by Ryan Crandall, seconded by Violet Rudd. Motion carried unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board)**
 - A. Jadrian Watson
 1. 8th Grade White Water Expedition
 2. Voiced support of 8th Grade trip that is on the agenda for the Board's review and potential approval
 - B. Rebekah Preston-Dunn
 1. Board Member Selection
 - a) Does not want Board Member selection to happen tonight since the committee has not met
- V. Scheduled Delegations**
 - A. Presentations - HCC Video
 1. Video created by HCC Journalism class that will be shared with TV stations to create a commercial to promote the lottery.
 - B. Parent Crew (PTO) Update
 1. Presented by Heather Erikson
 2. HCC Recently had Uniform sale to help provide lower cost uniforms for families
 3. Supported HCC Cookie Decorating on February 15th
 4. Monthly Dine Out events help raise money for HCC
 - C. Hayden Canyon Charter Foundation Annual Report
 1. Presented by Joshua Dahlstrom
 2. Foundation has not closed out 2023 annual report cycle
 3. Gala will be held on Friday, April 26th.
 - a) Casino Night Theme - has engaged services of professional company to provide gaming tables
 - D. Board Member Selection Committee
 1. Julie Tellian
 - a) 24 years experience in schools (primarily fiscal)

- b) Board member in previous school district
 - c) Believes student education is high priority
 - d) Excited for project based learning and the opportunity it provides for students to excel
2. Kathy Jones
 - a) Taught in Coeur d'Alene for 35 years - mostly in literacy & reading
 - b) Served as a literacy coach
 - c) Passionate about helping students at Hayden Canyon Charter
 3. Nomination of Julie Tellian to the Board Director position of Hayden Canyon Charter by Violet Rudd
 - a) Nomination accepted by Julie Tellian
 - b) Motion to appoint Julie Tellian to the board position previously held by Colleen Kolobow by Ryan Crandall, seconded by Alex Tull. Motion carried unanimously - Violet Rudd abstained from vote.
 4. Nomination of Kathy Jones to fill the seat vacated by Matt George by Kimberly Cloward-Guthrie
 - a) Nomination accepted by Kathy Jones
 - b) Motion to appoint Kathy Jones to the position previously held by Matt George by Ryan Crandall, seconded by Violet Rudd.
 - (1) Votes in favor: Ryan Crandall and Violet Rudd
 - (2) Votes against: Alex Tull
 - (3) Abstention: Kimberly Cloward-Guthrie
 - (4) Motion carried by majority vote

Julie Tellian and Kathy Jones joined the meeting as Board Members at 7:59pm

- E. Curriculum Committee
 1. Presented by Bill Rutherford
 2. Curriculum Committee address CREW curriculum during their last meeting
 3. HCC Staff developed CREW curriculum in lieu of utilizing the "We are CREW" curriculum
 4. The committee was unanimously in favor of proposing adoption of the HCC CREW curriculum
- F. Action from Scheduled Delegations
 1. No additional action taken

VI. Information & Celebrations

- A. Student Achievement Report
 1. Presented by Bill
 2. Overview of Fall and Winter Universal Screeners
 3. Explanation of when progress monitoring and interventions are implemented
 4. Celebration of positive growth in both ELA and Math
 5. HCC Staff will be reviewing Math curriculum options with the goal of moving from Grade level Math curriculum to a more rigorous curriculum
- B. Student Safety: MANDT Training Update
 1. Presented by Bill
 2. Key staff members continue to be trained on MANDT - especially appropriate use of Restraint and Seclusion
 - a) Goal is to use Restraint and Seclusion as little as possible

VII. Consent Calendar *Action*

- A. Motion to approve the consent calendar by Violet Rudd, seconded by Alex Tull. Motion carried by majority vote.

VIII. Budget and Finance

A. Information Items:

1. January Business Manager's Report
 - a) Overview of current financial standing by Matt Lovell

Ryan Crandall changed from physical to virtual attendance at 8:40pm

B. Action Items:

1. January Business Manager's Report
 - a) No action needed or taken
2. Motion to accept \$250 Donation from DA Davidson by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

IX. Board Decisions (Discussion and Action Items)

A. Admin Update

1. Kitchen will be up and running as soon as appliances are ready for food service
2. HCC is sponsoring 4 Hayden Park & Rec soccer teams
 - a) Thank you Michael Dunn for putting this together & providing coaching services
 - b) Interested students can sign up for Spring Soccer on the Hayden Park & Rec site
3. Cross Country is working to create an inter-school opportunity with other schools in the area
 - a) Thank you Bekah Preston-Dunn for spearheading this and coaching our team
 - b) Spring program will be up and running soon

B. Classified Retention Premiums

1. This will be put on pause until May foundation payment comes in

C. 2nd Bus

1. School bus orders are just over a year out
 - a) Purchasing now would mean the next bus would be available April 2025
 - b) Additional bus would allow HCC to offer a bus route to families
2. Looking for grants to help with the purchase of a bus
3. Motion to obtain a contract for up to 2 buses by Violet Rudd, seconded by Julie Tellian. Motion carried unanimously.

D. Fieldwork Proposal

1. 3 night trip to Olympic National Park for National Parks elective class
2. HCC already owns the equipment necessary for this trip
3. Food donations will be requested from families of those students attending
4. Motion to approve the request by Mrs. Bennier for the Olympic National Park Field Work as presented by Alex Tull, seconded by Kimberly Cloward-Guthrie. Motion carried unanimously.

E. Appointment of Board Director to Foundation

1. Nomination of Kimberly Cloward-Guthrie as Board Director to the Foundation by Violet Rudd
 - a) Nomination accepted by Kimberly
 - b) Motion to appoint Kimberly Cloward-Guthrie to the Foundation by Julie Tellian, seconded by Violet Rudd. Motion carried unanimously.

F. Policies

1. Restraint & Seclusion Policy Update
 - a) Policy has been updated to refer specifically to MANDT Training
2. Board will hold workshop during the summer for policy review

G. Insurance Claim

1. Insurance Claim has been closed but there is a section regarding mildew/mold still open in case it needs to be addressed at a future date

H. Attendance Committee

1. Several attendance records were reviewed
2. Executive Session next meeting for the board to determine whether action is needed on records forwarded by the committee

I. SOF Grant

1. Grant will be used to install a Public Address System inside and outside the school building.
 - a) Motion to approve the scope of work within the grant application by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

X. Board Training

A. Open Meeting Law

1. Business of the board is conducted in open meeting *unless* exempted by Executive Session code

XI. Future Agenda Items

A. Policy Review Date

- B. Foundation Report
- C. CREW Character Education Curriculum
- D. Restraint & Seclusion Policy Update
- E. Administrative Evaluation Committee
- F. Performance Certificate Review
- G. Construction Update
- H. Board Training - Attendance Policy
- I. Executive Session for Student Records

XII. Adjournment 10:35pm