



Minutes of a Retreat of the Board of Directors

Friday, January 12, 2024

A retreat of the Board of Directors, Hayden Canyon Charter School, held Friday, January 12, 2024, at 6:00 p.m.
Meeting held at Syringa, 1710 N 4th St #2, Coeur d'Alene, ID 83814.

- I. Open the Meeting 6:17pm**
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
 - A. Motion to approve the agenda as written by Nathan Wright, seconded by Alex Tull. Motion carried unanimously.
- IV. Board Decisions (Discussion and Action Items)**
 - A. Review and Signing of Board Member Code of Ethics by all Board Members
 - B. 2024 Board Officer Nominations & Approvals
 1. Chair
 - a) Nomination of Nathan Wright as Board Chair by Alex Tull
 - b) Nomination accepted by Nathan Wright
 - c) Motion to appoint Nathan Wright as Board Chair by Violet Rudd, seconded by Alex Tull. Motion carried unanimously.
 2. Vice Chair
 - a) Nomination of Alex Tull as Board Vice Chair by Ryan Crandall
 - b) Nomination accepted by Alex Tull
 - c) Motion to appoint Alex Tull as Board Vice Chair by Matt George, seconded by Ryan Crandall. Motion carried unanimously.
 3. Secretary
 - a) Nomination of Violet Rudd as Board Secretary by Alex Tull
 - b) Nomination accepted by Violet Rudd
 - c) Motion to appoint Violet Rudd as Board Secretary by Alex Tull, seconded by Kimberly Cloward-Guthrie. Motion carried unanimously.
 4. Treasurer
 - a) Nomination of Kimberly Cloward-Guthrie as Board Treasurer by Alex Tull
 - b) Nomination accepted by Kimberly Cloward-Guthrie
 - c) Motion to appoint Kimberly Cloward-Guthrie as Board Treasurer by Matt George, seconded by Alex Tull. Motion carried unanimously.
 - C. 2024 Board Officer Installation
 - D. Board Committee Roles
 1. Administrator Review
 - a) Currently Ryan Crandall and Violet Rudd
 - (1) Ryan and Violet to remain on the Administrator Review Committee
 2. Attendance
 - a) Currently Nathan Wright
 - (1) Nathan Wright removed from Attendance Committee
 - (2) Alex Tull added to Attendance Committee
 3. Board Member Selection
 - a) Currently Colleen Kolobow and Matt George
 - (1) Matt George to remain on Board Member Selection Committee
 - (2) Colleen Kolobow removed from Board Member Selection Committee

- (3) Violet Rudd added to Board Member Selection Committee
 - 4. Construction
 - a) Currently Alex Tull and Ryan Crandall
 - (1) Motion to dissolve the Construction Committee by Matt George, seconded by Alex Tull. Motion carried unanimously.
 - 5. Curriculum
 - a) Currently Nathan Wright
 - (1) Nathan Wright removed from Curriculum Committee
 - (2) Kimberly Cloward-Guthrie added to Curriculum Committee
- E. Board Roles
 - 1. Policy
 - a) Currently Ryan Crandall
 - (1) Ryan Crandall to remain
 - 2. Curriculum
 - a) Currently Nathan Wright
 - (1) Nathan Wright removed from Curriculum Role
 - (2) Kimberly Cloward-Guthrie to be Board member over Curriculum
 - 3. Operational Knowledge
 - a) No Board Member currently in this role
 - (1) Alex Tull to be Board Member over Operational Knowledge
 - 4. Procedures
 - a) No Board Member currently in this role
 - (1) Violet Rudd to be Board Member over Procedures
 - 5. Finance
 - a) Currently Alex Tull
 - (1) Alex Tull removed from Finance Role
 - (2) Kimberly Cloward-Guthrie to be Board Member over Finance
 - 6. Extra Curricular Activities, Projects, Grounds
 - a) No Board Member currently in this role
 - (1) Matt George to be Board member over Extracurricular Activities, Projects, and Grounds
 - 7. Education Experience
 - a) No Board member currently in this role
 - (1) Violet Rudd and Nathan Wright to share the role at this time
- F. Administrative Goals
 - 1. Discussion regarding 2024-2025 Outlook and Vision for Hayden Canyon Charter
 - 2. There will be a Greater focus on PBL in the upcoming school year
 - 3. PBL will be used to enhance student academics and promote student achievement
- G. Personnel
 - 1. Motion to approve Gretchen Dunham as a Teacher's Assistant as recommended by Administration by Alex Tull, seconded by Matt George. Motion carried unanimously.
 - 2. Motion to accept the Grant Writer as written for rePURPOSED MIND by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

V. Future Agenda Items

- A. Board would like next year's retreat to be at a different location - Ideally a private meeting room

VI. Adjournment 7:44pm