



## Minutes of a Meeting of the Board of Directors

Tuesday, August 15, 2023

A session of the Board of Directors, Hayden Canyon Charter School, held Tuesday, August 15, 2023, at 7:00 p.m.  
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00pm**
  - A. Board Members in Attendance:** Ryan Crandall, Nathan Wright, Alex Tull, Colleen Kolobow, Matt George
  - B. Operational Director:** Bill Rutherford
- II. Pledge of Allegiance**
- III. Procedural Matters Action**
  - A. Motion to approve the agenda by Colleen Kolobow, seconded by Nathan Wright. Motion carried unanimously.
  - B. Next meeting to be held September 20, 2023 by Alex Tull, seconded by Matt George. Motion carried unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board)**
  - A. None
- V. Consent Calendar Action**
  - A. Motion to approve the consent calendar by Nathan Wright, seconded by Colleen Kolobow. Motion carried unanimously.
- VI. Budget and Finance**
  - A. Information Items:**
    1. July Business Manager's Report
      - a) By Matt Lovell
  - B. Action Items:**
    1. Action on Business Manager's Report
- VII. Board Decisions (Discussion and Action Items)**
  - A. Admin Update
    1. Possible need for additional meeting to approve new hires
    2. RSO applicant accepted the position pending board approval
      - a) Will save \$2,000 per month
    3. Will be requesting to move money from curriculum to another need later this year
    4. Curriculum: Significant savings by aligning curriculum to State of Idaho Curriculum
      - a) HCC prepared to implement the changes with no delay
    5. Restraint and Seclusion Training
      - a) Awarded a grant to cover the cost of the training
        - (1) Mica will attend the TRT and then provide training to staff.
        - (2) This is a requirement per the state of Idaho.
        - (3) Board will be required to develop a policy to address R&S training.
    6. Cultivating Readers Grant
      - a) Staff and Bill attended training in Boise supported by the state.
      - b) Grant funds will be available for the next 4 years.
    7. Securing Our Futures Grant
      - a) Approved and paid for the fence
      - b) Also provides access to additional funds for future security projects.
    8. PBIS Grant

- a) 3 year grant through SESTA.
  - b) Behavioral support grant and will be guided by CREW.
- 9. Superintendent Meeting: Mandatory First Year meeting.
  - a) Bill was able to talk to all stakeholders.
  - b) Considering weekly updates to the Board about happenings around Campus.
  - c) Requested meeting with Chair and Vice Chair.
- 10. Playground:
  - a) We have grass.
  - b) Play structure is ordered and should be arriving over the next week.
- 11. Kitchen:
  - a) Appliances are ordered
  - b) Some issues being worked through
    - (1) The hood unit is taking longer than initially thought. This will prevent cooking in the kitchen so hot food will be prepared outside of the building until the hood is installed.
- 12. IDLA Spanish:
  - a) Spanish will be offered as an elective this year.
- 13. Enrollment: Seeking clarification on the 580 versus 635 students.
- 14. Administrator Goals
  - a) The payscale identifies benchmarks that need to be reached with financial incentive.
  - b) Bill would like to sit down and discuss those goals.
- 15. Policy 7430 - Request for policy be updated to use Per Diem
  - a) Most organizations at per diem rather than “blank check” approach
  - b) Policy and procedure to be created by Bill and presented at a later meeting for board review
- 16. Language on Additional Debt Obligations
  - a) Matt Lovell sent email in regard to entering into a lease
- 17. Cross Country Update
- B. Kootenai Outdoor Learning
  - 1. Information gathering only at this point
- C. Back to School Plan
  - 1. To be researched by Alex and presented as updated
- D. Financial Policies Review
  - 1. Reviewed by the board
- E. Board Member Resignation & Open Position
  - 1. Resignation letter received from Paula Conley
  - 2. Motion to accept resignation by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.
  - 3. Open board position to be filled by Nominating Committee
    - a) Matt George and Colleen Kolobow to serve on Nomination Committee
  - 4. Nathan Wright to serve on Curriculum Committee due to opening left by Paula’s resignation
- F. Committee Updates
  - 1. Construction Committee
    - a) Nothing new with the turn lane.
    - b) Small leak found in new construction and being addressed with the builders.

## **VIII. Future Agenda Items**

- A. Back to School Plan
- B. Annual Policy Review
- C. Policy 7430 Update
- D. Parent Crew
- E. Dress Code
- F. Kootenai Outdoor Learning
- G. Classroom Presentations

## **IX. Adjournment**