



Minutes of a Meeting of the Board of Directors

Tuesday, June 13, 2023

A session of the Board of Directors, Hayden Canyon Charter School, held Tuesday, June 13 2023, at 7:00 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

I. Open the Meeting 7:00pm

- A. Board Members in Attendance:** Ryan Crandall, Colleen Kolobow, Nathan Wright, Alex Tull, Paula Conley (via Zoom), Violet Rudd
- B. Board Clerk:** Bridgette Dahlstrom
- C. Operational Director:** Bill Rutherford

II. Pledge of Allegiance

III. Procedural Matters *Action*

- A. Approve the agenda
 - 1. Amendments Item VI. Budget and Finance
 - 2. Motion to approve the agenda for June 13, 2023 with the aforementioned changes by Alex Tull, seconded by Colleen Kolobow. Motion carried unanimously.

Violet Rudd joined the meeting at 7:05pm

- B. Motion to schedule next board meeting for June 19, 2023 at 7:00pm at the school by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.
- C. Motion to schedule the next regular board meeting for July 25, 2023 at 7:00pm at Hayden Canyon Charter by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.

IV. Unscheduled Delegations (Audience to Address the Board)

- A. Bekah Preston-Dunn regarding HCC High School addition
 - 1.
 - 2. Request for work on high school by board
 - 3. Need for HCC High School

V. Consent Calendar *Action*

- A. Motion to approve May 16, 2023 minutes by Nathan Wright, seconded by Colleen Kolobow. Motion carried by majority vote, Paula Conley did not vote on motion.

VI. Board Decisions (Discussion and Action Items)

- A. Admin Update
 - 1. Administrative Agreements
 - a) Additional personal day per year
 - (1) Will cost maximum of \$3,800 per year if all staff members take the day and need a sub
 - (2) Motion to approve an additional personal day off per year to add to the staff benefits package by Violet Rudd, seconded by Colleen Kolobow. Motion carried by majority vote, Paula Conley did not vote on motion.
 - b) Volunteer Time Off plan
 - (1) Plan will be ready for July board meeting
 - 2. SOF Grant
 - a) Securing Our Future Grant money that can be used for safety of students
 - b) Requires board approval to proceed with application
 - c) Requires statement of support from Safety Team

- d) Will be used to build a fence around the playground
- e) Additional upcoming grants can be used for future technical education
- f) Motion to approve administration to apply and accept funding for the SOF Grant by Alex Tull, seconded by Violet Rudd. Motion carried by majority vote, Paula Conley did not vote on motion.
- 3. 2023-2024 Food Service Plan
 - a) Federal Grant program for food service has been started, takes approximately a 1 ½ years to approve
 - b) Restaurant food service program with Grab and Go items will be available to students
 - c) Parents will be able to put money into student accounts in advance
 - d) Commercial stove donated by Heather King
 - e) Steve Widmyer donated kitchen hood
 - f) Counselors will be cognizant of those who are not able to purchase food and ensure their needs are met
- 4. Playground Update
 - a) Playground is in the works - 4th grade classes researched playground options and presented their ideas to Staff & students at Hayden Canyon Charter
 - b) Students created vision boards with their “ideal” equipment and priced the cost of each of those items
 - (1) 3 plans won student choice and final playground will have elements from each of these winners
 - (2) Elements will be safe for students and maintain the neutral outdoor theme
 - (3) Gaga ball pit has been started
 - (4) Grass planted and will have summer to take root
 - (5) Playground will be re-barked before fall
 - c) \$35,000 available to create the playground
- 5. Curriculum Committee Update
 - a) As agreed, HCC teachers have created curriculum to use in place of the We Are CREW book
 - (1) Curriculum will be presented to committee in approx 2 weeks
 - (2) Designed curriculum will honor the beliefs of the HCC community
 - (3) Is clearly focused on EL model and what is important to the school without bringing in political or potentially offensive content
- 6. Parent CREW Update
 - a) Lacey Protopappas has stepped down as Parent Crew Lead - Bill has taken over the role
 - (1) Lacey has worked hard over the last 2-3 years and Bill is thankful for that work.
 - (2) Intention is for Bill to model what HCC Parent Crew should look like for 6 months, and then is hopeful there will be someone ready to take on that role.
- 7. Future High School Plan
 - a) There are several options for HCC to expand to a high school
 - b) Hope to have this approved by the 2024-2025 school year
 - c) Bill to create exploratory committee to pursue the idea of a high school and determine the best option for moving forward with a high school
- 8. Information Only: Kelley Esseltine leaving HCC
 - a) Need to hire new bus driver for 2023-2024 school year
- B. Committee Updates
 - 1. Attendance Committee
 - a) HCC had 98.2% during the 2022-2023 school year
 - b) Attendance committee will not meet again until a need arises next year
 - 2. Construction Committee
 - a) Meeting held this morning with City of Hayden and Lakes Highway District regarding intersection on Government Way
 - b) City of Hayden has agreed to an extension of time to fulfill construction obligation
 - (1) Bond holder will need to approve extension

- c) Lakes Highway District wanting all HCC traffic surveys into a single report that is also to incorporate traffic studies from City of Hayden and Lakes Highway District
 - (1) Compiled study to be reviewed by City's independent reviewer
 - (2) HCC to pay \$7,770 for completion of the review - unused portion will be returned to the school
- d) City wants a more formal agreement regarding staggered times
- e) Motion to approve \$7,770 for the review of the traffic study by Nathan Wright, seconded by Colleen Kolobow, motion carried by majority vote, Alex Tull abstained from voting.

Paula Conley left the meeting at 8:10pm

3. Board Member Selection Committee

- a) 3 applicants have been contacted for interviews, 1 person has rescinded their application
- b) Colleen and Paula have a meeting next Tuesday with 1 candidate and are waiting to hear from second individual to schedule time

VII. Future Agenda Items

- A. Volunteer Time Off Plan
- B. Financial Policies Review
- C. High School Plan Update
- D. Curriculum Committee Update
- E. Construction Committee
- F. Board Member Selection Committee

VIII. Adjournment 8:33pm