



Agenda of a Meeting of the Board of Directors

Tuesday, May 16, 2023

A session of the Board of Directors, Hayden Canyon Charter School, to be held Tuesday, May 16, 2023, at 7:00 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00 pm**
 - A. Board Members in Attendance:** Ryan Crandall, Nathan Wright, Alex Tull, Colleen Kolobow, Violet Rudd
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Operational Director:** Bill Rutherford
 - D. Business Manager:** Matt Lovell
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
 - A. Motion to approve the agenda as written by Colleen Kolobow, seconded by Nathan Wright. Motion carried unanimously.
 - B. Motion to set the Next Board Meeting on June 13 at 7:00 pm by Nathan Wright, seconded by Violet Rudd. Motion carried unanimously.
 - C. Motion to set the Budget Hearing for June 13 at 6:00 pm by Nathan Wright, seconded by Violet Rudd. Motion carried unanimously.
- IV. Scheduled Delegations**
 - A. 7th & 8th Grade Presentation by Jadrian Watson
 - 1. 7th Grade & 8th Grade Origin Story project
 - a) Shared storytelling project, instructions rubric, and examples of student work.
 - b) Students wrote original pieces and created artwork to go with it.
 - 2. 7th & 8th Grade Dream Home project that combined ELA and Math
 - a) Students created blueprints for their home, created a vision board with internal/external views and sales pitch
 - b) Experts came to the school to provide feedback on the projects
 - 3. National Parks Elective
 - a) Students were challenged to create their “dream” national park
 - 4. Farm to Table
 - a) Students have been divided into different groups based on areas of project
 - (1) Greenhouse, Chicken Coop, Kitchen Use, Waste Management
 - b) Students will be presenting to experts in the Farm to Table field on May 30th.
 - B. Lacey Protopappas (Parent Crew Chair)
 - 1. Parent CREW and Foundation restructure will be complete on Thursday, May 18, 2023.
 - 2. Parent CREW is in need of additional parents to join the organization to ensure its continued success. Those not able to join are requested to volunteer for events.
 - 3. Parent CREW is grateful for those who are willing to donate items, food, etc, but need help with bodies to help carry out events.
- V. Action on Scheduled Delegations**
 - A. 7th Grade Presentation - no action needed or taken
- VI. Unscheduled Delegations (Audience to Address the Board)**
 - A. Katie Faulkner
 - 1. Feels topic of sexual education should be left for parents to teach
 - 2. Feels gender identity topics do not belong in the school

3. Feels all students should be loved and respected for their beliefs but discussion should not be held by teachers
- B. Jadrian Watson
 1. Spoke on Policy 3281 - curious to see what policy created by state is prior to the school moving forward
 2. Would like to see a policy that is inclusive to everyone

VII. Consent Calendar *Action*

- A. Motion to approve consent calendar by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.

VIII. Budget and Finance

A. Information Items:

1. Business Manager's Report
 - a) April budget does not have may changes from March budget
 - b) Currently at 7% operating margin with required 40 days cash on hand
 - c) 95% of State Foundation payments have been received as of 5/16/2023
 - (1) Still waiting on Facilities payment (expected end of May/early June)
 - d) Federal reimbursements expected to be received by end of June
 - e) Enrollment "true up" will happen on July 15th

B. *Action Items:*

1. Action on Business Manager's Report - no action needed or taken

IX. Board Decisions (Discussion and Action Items)

A. Admin Update

1. Updated Salary Schedules
 - a) New salary schedules focus on staff retention
 - b) Employees receiving pay raise inline with State Requirements
 - c) Classified Staff
 - (1) 10% raise
 - (2) Paid for Holidays (New Years Day, Presidents' Day, Spring Break, Memorial Day, Labor Day, Thanksgiving Vacation, Winter Vacation)
 - d) Certified Staff
 - (1) \$1300 increase per row (years of experience)
 - (2) \$500 per column (continued education credits)
 - e) Administrative
 - (1) Base salary slight decrease
 - (2) Incentives for goals being met
2. 2023-2024 Staff Recommendations
 - a) Mica Clarkson as Vice Principal
 - (1) Current employee of HCC
 - (2) Is passionate about the HCC and our students
 - (3) Motion to accept the recommendation of Mica Clarkson as Vice Principal by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
 - b) Trish Lagace as Speech Language Pathologist
 - (1) 31+ years as SLP
 - (2) Strong advocate for students
 - (3) Motion to approve Trish Lagace for the Speech Language Pathologist position by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
 - c) Kimberly Shaner as School Psychologist
 - (1) 15+ years of experience
 - (2) Strong advocate for students
 - (3) Motion to accept recommendation of Kimberly Shaner as Psychologist by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
 - d) Amy Biggs as Middle School Math Teacher
 - (1) At CDA district for over 15 years
 - (2) MS Teacher of the year nominee

- (3) Experience in 6-8 Math
 - (4) Motion to accept the recommendation of Amy Biggs as Middle School Math Teacher by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
- 3. Administrative Agreements 2023/2024
 - a) Request for staff to be offered 1 additional Personal Leave Day per year (bringing total to 3 days)
 - b) Staff hours: 7:30am - 4:15pm
 - (1) Meets instructional hours and allows for 4 days of snow days
 - c) Compensation for overnight trips
 - (1) Certified staff 1 comp day per day of trip
 - (2) Classified staff to be paid for time on trip (except 8 hours of sleep time)
 - d) 1 hour prep per FTE & 30 minute duty free lunch
 - e) Volunteer time off - 1 day per year for staff to provide community service to outside organization
 - f) Discontinue requirement for staff to volunteer for 8 after school events
 - g) No action taken on Administrative Agreements for 2023/2024 year
- 4. 6th Grade Overnight Field Work
 - a) Students will be at Farragut on May 24th/25th
 - b) Motion to approve the 6th Grade Overnight Field work by Nathan Wright, seconded by Violet Rudd. Motion carried unanimously.
- B. Proposed Fundraisers
 - 1. Outdoor Explore Tree to Tree
 - a) Family Event Day on the weekend
 - b) HCC receives \$5 per ticket sold during that event
 - c) Motion to approve the Tree to Tree fundraiser for the Outdoor Program by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
 - 2. 8th Grade Global Adventures
 - a) 100 tickets per trip
 - b) HCC chooses the adventures to offer
 - c) Motion to approve the 8th Grade Global Adventure Raffle by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
- C. Administrator contracted days adjusted from 235 to 205
 - 1. Administrator adjusted requested days from 205 to 210
 - 2. Vice Principal to remain at 205 contract days
 - 3. Motion that the board alter the contract for the Administrator moving forward from 235 working days to 210 by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
- D. Administrator Evaluation Submission Status
 - 1. Evaluation is ready to be finalized
 - 2. Evaluation to be submitted to Bill for upload to ISEE
- E. Board Member Appointee to Parent CREW
 - 1. Correction of Parent CREW to Foundation
 - 2. Nomination of Colleen Kolobow to be the appointee to the Foundation as a Director
 - a) Acceptance of appointment by Colleen Kolobow
 - 3. Motion that the board accept the appointment of Colleen Kolobow for the Foundation position as a Director by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.
- F. Temporary Board Member Appointee - none at this time
- G. Policy Review
 - 1. Policy 3281 - Gender Identity and Sexual Orientation
 - a) Attorney recommended that Hayden Canyon Charter wait to see what happens in other school districts before adopting the policy
 - b) Lakeland's policy includes a Protocol Policy for how staff would monitor/handle conversations
 - c) The school already has a restroom that can be used by students who do not wish to use a

specifically identified restroom.

- d) No additional action to be taken for consideration of Policy 3281 at this time

H. Committee Updates

1. Attendance Committee - no updates at this time
2. Construction Committee
 - a) Lakes Highway District and City of Hayden are requiring additional review of Traffic Study completed in March
 - (1) Will take approximately 5 weeks to complete at a cost of \$7,700
 - (2) Will not include most recent traffic study that uses actual data from phase 2
 - b) Only resolution that suffices both LHD and City of Hayden leans toward a roundabout
 - c) Possible options:
 - (1) Negotiate with the City for an extension of deadline to complete solution
 - (2) Push for mitigation requirements to be dictated by the traffic study
 - (3) Ensure city understands HCC has nothing to do with the future development or the traffic that will come from that
 - d) Motion to allow Alex Tull to act on behalf of the board in the construction matter with the City of Hayden and the Highway District until September 1, 2023 by Colleen Kolobow, seconded by Nathan Wright. Motion carried unanimously, with Alex Tull abstaining from vote.
 - e) Issues with gutters have been resolved and there should be no further issues
 - f) Final punch list item (exterior painting) has been completed
3. Curriculum Committee
 - a) Bill meeting with teachers on committee on Friday, May 19th
 - b) Curriculum Committee will meet at a date scheduled after Friday's meeting
 - c) Curriculum to be presented will be what has been used by teachers for the last three years
 - d) It will easy to review by community members and Bill believes it will be more acceptable to all
4. Board Member Selection Committee
 - a) Two applications received
 - b) Colleen and Paula in communication with one another to try to find a date for interviews
 - (1) Also working to find community members who may be interested in applying

X. Future Agenda Items

- A. Updated Salary Schedules for 2023-2024
- B. Administrator Agreements for 2023-2024
 1. 1 additional Personal Leave Day per year
 2. Compensation for Overnight Trips
 3. 1 day off per year to provide service to an outside organization
- C. Update on Kitchen
- D. Playground Update (Potentially by 4th Grade)
- E. Administrator Contract

XI. Adjournment 9:18pm