



Minutes of a Meeting of the Board of Directors

Wednesday, March 15, 2023

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, March 15, 2023, at 7:00 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

I. Open the Meeting 7:00 pm

- A. Board Members in Attendance:** Nathan Wright, Alex Tull, Violet Rudd, Colleen Kolobow
- B. Board Clerk:** Bridgette Dahlstrom
- C. Operational Director:** Bill Rutherford
- D. Business Manager:** Matt Lovell

II. Pledge of Allegiance

III. Procedural Matters Action

- A. Motion to approve the agenda with adding a section under Board Decisions, Committee Updates, to include board selection committee by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
- B. Motion to set the date for Curriculum Workshop on April 5, 2023 at 6:30pm by Colleen Kolobow, seconded by Violet Rudd. Motion carried unanimously.
- C. Motion to set the next regular board meeting for April 19, 2023 at 7:00pm in the Cafetorium by Alex Rudd, seconded by Colleen Kolobow. Motion carried unanimously.

IV. Scheduled Delegations

- A. 6th Grade Presentation
 - 1. 6th Grade Daily Schedule has changed to better accommodate the goals of building a stronger CREW by Mrs. Malee
 - a) 45 minute CREW period
 - b) 90 minute ELA/SS, Math, and Science blocks
 - (1) Science is co-taught
 - 2. Student Presenters: Leilah Zastrow, Adalynn Christensen, Preston Dunn, Tristan Lunsford
 - a) Students will be going on a student driven PBL Field Work trip
 - (1) Learn about preservation of natural resources
 - (2) Working on Leave No Trace skills
 - (3) Working on Basic survival skills
 - 3. Students will be splitting into different committees to learn about the various skills they need to know for their Field Work
 - a) Experts from the community will be coming to HCC to teach skills to the students
 - b) Students will become experts in 2 areas (students fill out an application for the skills they are interested in)
 - c) On PBL trip, each campsite will have experts in each area
 - (1) Students will teach others in their campsites the skills they are experts in
 - (2) At end of trip all students will be experts in 2 areas but have knowledge of all areas
 - 4. Student experience at Masonic lodge by Ms. Ekhooff
 - a) Students visited lodge to share a meal and hold conversation with lodge members
 - b) Students shared presentation on their upcoming PBL
 - c) Students were awarded \$1,000 by Masonic lodge to go toward the project
 - 5. Students will reflect on each aspect of the project

B. Mica Clarkson - Dance Club Fundraiser

1. Fundraiser purpose
 - a) Mirrors on Wheels for School Use
 - b) Matching shirts for Dance Club members
 - c) Additional would be put toward future after school Dance Club activities
2. Dance-a-Thon
 - a) 6 hour event on May 12th
 - b) Dance through the Decades
 - c) Students sponsored for the time they dance
 - d) Dance club students will have performance every hour and teach dance moves to those who are interested in learning
 - (1) Any student interested in attending must be accompanied by their parent for full time they are at the Dance-A-Thon

V. Action on Scheduled Delegations

A. 6th Grade Presentation

1. No action needed

B. Dance Club Fundraiser

1. Motion to approve the Dance Club Fundraiser by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

VI. Unscheduled Delegations (Audience to Address the Board)

A. None

VII. Consent Calendar *Action*

- A.** Motion to approve the consent calendar by Colleen Kolobow, seconded by Alex Tull. Motion carried unanimously.

VIII. Budget and Finance

A. Information Items:

1. Business Manager's Report
 - a) Bill and Matt will be meeting on March 16th to start budgeting for the 2023-2024 year

B. Action Items:

1. Action on Business Manager's Report
 - a) No action needed

IX. Board Decisions (Discussion and Action Items)

A. Admin Update

1. Idaho Digital Virtual Academy
 - a) Bill working to bring High School credit classes in for Middle School students
 - b) There are a few students who will be piloting the program after spring break in High School level Algebra
 - c) Students will receive High School credit for successful completion of the class
 - d) Spanish will be taught to 7th & 8th grade students in 2023-2024
 - e) Working on a hybrid model to assist students who need a different learning model
 - (1) Additional information should be available for next board meeting
2. Food Service for future years
 - a) Looking at a "Restaurant Style" food service program
 - b) There will be an option for meal purchase for 2023-2024 year, details just need to be finalized
3. Realignment of Staffing
 - a) All staff will be paid from FTE provided by state
 - b) Some contracted positions may move to in-house employees
 - c) Request for approval to open position for Special Services Director
 - (1) Motion to create 1 full time position for Special Services Director to be a Vice Principal by Violet Rudd, seconded by Coleen Kolobow. Motion carried unanimously.

B. Mica Clarkson Position Consideration Request

1. Board has opportunity to review the request

2. Bill's recommendation is to pay Ms. Clarkson the sub pay of \$200 per day she has served as a sub administrator retroactive, and that also be carried forward for any future occurrence.
3. Motion that the board proactively reimburse Mica for 15 days at \$225 per day as a substitute administrator and going forward any day she is asked to sub in that position she be reimbursed the same by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
- C. Motion to approve the 2023-2024 Calendars school year calendars by Alex Tull, seconded by Colleen Kolobow. Motion carried unanimously.
- D. Review of Administrator Evaluation Process
 1. Administrator Evaluation is due by June 1, 2023
 2. Board will discuss evaluation at April 19th meeting
 3. No action needed
- E. Committee Updates
 1. Attendance Committee
 - a) Attendance committee met prior to this meeting
 - b) 30 students discussed
 - c) Additional information will be shared in Executive session
 2. Construction Committee
 - a) Prior traffic study was not specific enough for Lakes Highway District to approve traffic revision request
 - b) HCC will need to hire their own traffic study to be completed to see how school traffic impacts Government Way
 - c) Study will be limited to where Community Way intersects with Government Way and the traffic entering/exiting the drive to the school
 - d) Community developer will begin working on the road that goes north from the school (Genesis Ave) in the very near future
 3. Curriculum Committee
 - a) Committee met on March 8, 2023 to share their position papers on the "We are CREW" character education program
 - b) Committee is ready to share their thoughts with the board at the April 5, 2023 workshop
 - c) Committee works well together and listens to each other even when there are differing opinions
 4. Board Member Selection Committee (information only)
 - a) Resignation has been received from Josh Fletcher
 - b) Committee will need to begin the process of filling the open position

- X. Motion to enter Executive Session per** Idaho code §74-206(1)(b) *To consider evaluation or dismissal of a staff member, §74-206(1)(a) To consider hiring a staff member wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need* by Alex Tull

Roll Call Vote

Alex Tull Aye

Violet Rudd Aye

Colleen Kolobow Aye

Nathan Wright Aye

Executive Session entered at 9:18pm

Bill Rutherford invited to join executive session at 9:18pm

Joshua Dahlstrom invited to join executive session at 9:18pm

Executive Session exited at 9:57pm

Public rejoined the meeting at 9:57pm

A. Action from Executive Session

1. Motion to set an attendance hearing for March 22, 2023 at 6:30pm to consider students IV(a)(b)(c)(d) for attendance at the school by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

XI. Future Agenda Items

- A. 7th Grade Presentation
- B. Mica Clarkson Compensation Request
- C. Administrator Evaluation (executive session)
- D. Temporary Board Member Appointee
- E. Board Member Selection Committee
- F. Policy Review
 - 1. Attendance Policy

XII. Adjournment 10:02pm