



Minutes of a Meeting of the Board of Directors

Wednesday, February 15, 2023

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, February 15, 2023, at 7:00 p.m.
Meeting to be held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00 pm**
 - A. Board Members in Attendance:** Alex Tull, Nathan Wright, Paula Conley, Ryan Crandall, Violet Rudd, Colleen Kolobow
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Organizational Director:** Bill Rutherford
- II. Pledge of Allegiance**
- III. Procedural Matters Action**
 - A. Motion to accept the agenda for February 15, 2023 by Alex Tull, seconded by Colleen Kolobow, motion carried unanimously.
 - B. Motion to set the next board meeting for March 15, 2023 at 7:00pm by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
- IV. Scheduled Delegations**
 - A. 5th Grade Presentation
 1. Mrs. Coons, Joe, Holly and Levi presenting on Plant the Moon Challenge
 - a) Global project based learning challenge through NASA
 - b) Awarded grant through University of Florida for the challenge
 2. Challenge was to plant seeds into moon dust and moon dust mixed with dirt to see how it grows over an 8 week time period.
 3. Hayden Canyon Charter students placed best in show at the elementary school level
 4. 5th Graders will be participating in Artemis challenge before end of the school year
- V. Unscheduled Delegations (Audience to Address the Board)**
 - A. None for this meeting
- VI. Consent Calendar Action**
 - A. Motion to accept consent calendar items A, B, and C by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.
- VII. Budget and Finance**
 - A. Information Items:**
 1. Business Manager's Report
 - a) Matt Lovell unable to join the meeting tonight
 - b) Board members were able to view the budget in advance of the meeting
 2. Adjustments to 2022-2023 Budget
 - a) Request from finance committee that \$10,000 be moved from instructional supplies (Category 411) to purchase furniture (Category 552).
 - b) Replace wobble stools and folding tables/chairs with actual classroom furniture
 - B. Action Items:**
 1. Action on Business Manager's Report
 - a) No action needed or taken
 2. Motion to accept administration's recommendation to move \$10,000 from Instructional Supplies (411) to Fixtures and Furniture (552) by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

VIII. Board Decisions (Discussion and Action Items)

A. Admin Update

1. Review of current seat openings and submitted lottery applications
2. Review of Assessment data from February (some classes still testing at time of update submission)
3. 57 Expeditions & Fieldwork to date
4. Head Over Hills Celebration
 - a) Community Exhibition Night: focus was to build community partnerships
 - b) Day of Kindness: Classes completed service projects for community members
 - c) Kindergarten Roundup: Tours for kinder families, watched kinder lesson in action
 - d) Bigfoot Bash Bonfire & Nighthike
 - (1) Chamber of Commerce coming at 5:00pm
 - (2) Live music
 - (3) Dance Club Performance
 - (4) Tours
 - (5) Night Hikes for families who attend
 - (6) Free Hot Chocolate & Smores
5. Bill & Middle School teachers have been working on a plan for great retention of Middle School students
6. Focus on the future
 - a) Working toward approval of rigorous curriculum
 - b) Teachers are writing PBLs
 - c) Move more learning outside

B. 2nd Grade Fundraiser

1. Request to sell baked goods, dog treats, and handmade bookmarks to students during lunch to raise money for local animal rescue shelters.
 - a) Headed by Mrs. Gonzales
2. Motion to approve the 2nd Grade Fundraiser by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.

C. Updated Leave of Absence Request from Briana Pearson

1. No new information presented for action by the board

D. 2023-2024 School Calendar

1. Winter vacation proposed to begin December 20, 2023 and go through January 2, 2024
2. Exhibition nights will replace standard conferences
 - a) Parents will still be able to schedule time to have individual conferences with teachers
 - b) No action taken at this time

E. Approve opening of position for SpEd Teacher

1. Currently 43 IEPs being facilitated with potential of 4 more
2. Need to add an additional body to help facilitate the serving of the IEPs
3. Motion to accept the recommendation of the administrator to open the position of the Special Education Teacher, full time (1 FTE) by Violet Rudd, seconded by Alex Tull. Motion carried unanimously.

F. Policy 5440 - School Holidays

1. Ryan Crandall did reviewed policies from multiple schools and determined our policy is very close to those policies
2. Recommendation by Bill Rutherford to add Martin Luther King Jr. Day as a listed holiday
3. Recommendation to add the text “as defined in these policies”
4. Motion to accept 5440 as presented with aforementioned changes to clerical errors as posted in the board packet by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.

G. Policy for Full Day Kindergarten Tuition

1. Previously approved policy has been numbered as Policy as 5450 and titled as “Waiver of Full-Day Kindergarten Tuition for Children of Full-Time Employees”

H. 6 month Back to School Plan Review

1. No changes needed to current plan

2. Motion to approve the Back to School Plan as it currently stands by Nathan Wright, seconded by Colleen Kolobow. Motion carried unanimously.
- I. Committee Updates
 1. Attendance Committee
 - a) No updates at this time
 - b) The committee will need to meet prior to the next board meeting
 2. Construction Committee
 - a) Last big hurdle is the traffic revision
 - b) Scoping meeting was held and scope was submitted to the city engineers for review
 - c) Planning for Spring Construction project on Government
 - d) Bill met with Building Appraiser, HCC is overpaying for insurance so a new rate needs to be negotiated
 3. Curriculum Committee
 - a) Meet every 2-3 weeks depending on committee availability
 - b) Met prior to this meeting
 - (1) Jen MacKeage walked committee through CREW activity
 - (2) Counselors walked committee through a counseling lesson
 - (3) Productive conversation around We Are Crew
 - (4) Potential presentation to the board sometime in March

IX. Motion to move into Executive Session per Idaho code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Alex Tull

Roll Call Vote:

Nathan Wright: Aye
Colleen Kolobow: Aye
Alex Tull: Aye
Violet Rudd: Aye
Paula Conley: Aye
Ryan Crandall: Aye

Executive Session entered at 8:22pm

Administrator invited to remain by Alex Tull

Bill Rutherford and Bridgette Dahlstrom exited the meeting at 8:45pm

Joshua Dahlstrom invited to join the meeting at 8:46pm

Bill Rutherford invited to rejoin the meeting at 9:28pm

Executive Session exited at 9:31pm

Audience rejoined the meeting at 9:31pm

A. Action from Executive Session:

1. Motion to amend Principal Bill Rutherford's 2022-2023 contract to fall in line with the 2022-2023 salary schedule, including back pay, to be included on his next paycheck by Alex Tull, seconded by Paula Conley, Motion carried unanimously.

X. Future Agenda Items

- A. 6th Grade Presentation
- B. Review of Administrator Evaluation process
- C. Lottery Update

XI. Adjournment 9:35pm