Minutes of a Meeting of the Board of Directors

Monday, September 19, 2022

A session of the Board of Directors, Hayden Canyon Charter School, held Monday, September 19, 2022, at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden, ID 83835.

I. Open the Meeting 7:00pm

- **A. Board Members in Attendance:** Ryan Crandall, Alex Tull, Nathan Wright, Paula Conley, Violet Rudd, Colleen Kolobow
- **B. Board Clerk:** Bridgette Dahlstrom
- **C. Organizational Director:** Bill Rutherford
- **D. Board Advisor:** Joshua Dahlstrom
- **E. Business Manager:** Matt Lovell

II. Pledge of Allegiance

III. Procedural Matters *Action*

A. Motion to add amendment to the agenda to allow for the Business Manager's report to the regularly scheduled meeting after the board training by Alex Tull, seconded by Violet Rudd. Motion carried unanimously.

B. Motion to schedule next regular meeting for October 19, 2022 at 7:00pm by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.

IV. Scheduled Delegations

A. Kindergarten Presentation

1. Presentation by Kiana Wilson and Peter Sherman
    a) Kiana Wilson shared the following:
        (1) Self Portraits
        (2) Cupcakes out of Shapes
        (3) Toys they wish they had
        (4) Crew Flag
    b) Peter Sherman shared the following:
        (1) Self Portraits
        (2) Rocket Ships out of Shapes
        (3) Examples of How to Make Playing Fun

V. Unscheduled Delegations (Audience to Address the Board)

A. Taylor Kragovich

1. Two children at HCC
2. Expressed appreciation to the board for their work at HCC
3. Has researched Start with Hello and expressed the following concerns:
    a) The organizations backing the program are political and he feels it should not be introduced by HCC

B. Sarah Lynch

1. Two children at HCC
2. Has researched Start with Hello and believes needs should be based on Maslow's Hierarchy of Needs
    a) Appreciated the approach of the Start with Hello program
    b) Would like to see it implemented

C. Jane Clark

1. Two children at HCC
2. Excited about the Start with Hello program because her daughter feels isolated and is having a

hard time making friends
3. Was excited when it was announced and disappointed that it was paused
4. Concerned that HCC has lost the opportunity to do this program since it was starting nationally this week
    a) Is there an "opt out" for those who do not want their children to participate in the program
    b) Daughter has benefited from counseling at NEXA and Jane was appreciative of that

D. Krystal Poland
1. One child at HCC
2. Requests that the board review and research the Start with Hello program and Curriculum
3. Is against the program for the following reasons:
    a) Feels the program is already a duplicate of the CREW curriculum
    b) Has several follow up questions that she would like addressed
    c) Does not feel the program is a good fit for her family or the school community
    d) Curriculum appears to be very political

E. Comments from the Board
1. Alex Tull invited parents to review the Parental Rights Policy
2. Ryan Crandall invited any interested parents to be part of the Curriculum Review
3. Clarification whether Start with Hello was curriculum or lesson

F. Marie Kragovich
1. Two grandchildren at HCC
2. Has researched Start with Hello program
    a) Not opposed to the idea of the program but feels the program through the presenting organizations is pushing a political agenda
    b) Believes the school can offer this concept without using the political side which should not be shared in a school setting

VI. Consent Calendar *Action*

A. Motion that the board approve the consent calendar as presented by Alex Tull, seconded by Nathan Wright. Motion carried unanimously.

VII. Board Training by Joshua Dahlstrom

A. Board members encouraged to read the Idaho Open Meeting Laws
1. Clarification on how board members are able to communicate with community members
2. Clarification on who a board member must report to if they communicate with a member of the public
3. Explanation of ex parte communication and how board members must handle such situations
    a) Any communication from a member of the public to a board member regarding anything on a previous agenda, or anything the board may take action on in the future, must be shared with all members of the board and is subject to public review.
4. Reminder of the difference between fact finding and discovery
    a) Fact Finding: Going into the public and asking questions to gain information that will be brought back to the board
    b) Discovery: Personal research that would be considered normal review of a matter and does not involve members of the public
    c) Board Chair is exempt from rules regarding Fact Finding since they do not hold a voting role
5. Reminder that first priority of the board that Life/Limb/Safety are the Board's primary role
6. Encouraged to review the regulations of Executive Session
    a) Reminder that Board Members must exercise Fiduciary Responsibility by voting how they feel compelled to vote whether it is the same, or in opposition to, other board members

VIII. Budget and Finance

A. Business Manager's report by Matt Lovell
1. Audit currently being conducted - expected to be complete by October 19 meeting
2. Last deposit from CSP grant has been received and grant is now completed

3. All ERC funds have been deposited

IX. Board Decisions (Discussion and Action Items)

A. Admin Update
   1. Custodial Services are currently contracted at $80,000 through the end of the year
      a) Bill recommends hiring an in house custodian
   2. Mica Clarkson will be Administrator designee while Bill is out of town for Charlotte Danielson training
   3. Bill applied for, and was approved for, funds for the following:
      a) Additional Security Cameras for the outside of the building
      b) Outdoor Picnic tables for outdoor learning opportunities
   4. Start with Hello program
      a) Bill understands concerns from parents on both sides
      b) Parents invited to have a conversation with the counselors to discuss this, and any future programs
      c) Program on hold until parents have the opportunity to be heard
         (1) Violet Rudd read definition of CREW as written in HCC's petition
            (a) Crew to be done by Grade level to build an environment where students feel safe and secure, and all are able to thrive
         (2) Reminder by Alex Tull that words are important
            (a) Curriculum must be presented to the board for review and adoption
            (b) Programs are under the purview of the Administration
         (3) Note from Violet Rudd that anything that is being shared beyond individuals is considered curriculum/curricular materials
   5. Notes that SpEd issues from previous school year have been resolved
      a) Overview of changes will be shared during SESTA training in October

B. Gala Update & Outreach
   1. Marketing flier has been shared with the board with the request that the board share the information with any contacts they have that may be interested in attending.
   2. Approximately 50 tickets left for purchase
   3. Ryan will reach out to Carrie Miller from the HCC Foundation for an update on available sponsorships and share the information with the board.

C. Policy Review
   1. Policy 2100 - Curriculum Development and Assessment
      a) Administrator responsible for making new curriculum recommendations
      b) Board responsible for curriculum review and adoption
      c) Board recommends this be shared with any staff responsible for proposing curriculum so they are aware of the process for review and adoption
      d) No changes needed to the policy at this time
   2. Policy 2140 - Student and Family Privacy Rights
      a) Review of Policy regarding surveys
      b) Review of section regarding curriculum review
      c) Privacy Rights to be added to the Student Handbook

D. Committee Update
   1. Construction Committee
      a) Construction on target for December 15, 2022 occupancy
      b) All change orders are caught up and budget is where it should be
      c) Concrete polishing has started and sealant will be applied soon
      d) First floor is drywalled in and second floor is started
      e) Outside finishing scheduled to be complete before the weather turns
      f) Materials have been ordered for fence and email will be going out to request parent volunteer assistance once they arrive
   2. Club Update
      a) Cross Country starting 9/20/2022

X. Future Agenda Items

A. Auditor Presentation
B. Approval of Yorgason Law Invoice
C. Action on August Business Manager report
D. Custodial Pay Review
E. Hiring of School Nurse
F. Discussion of Survey for Staff/Teachers

XI. Adjournment 8:30pm