



Agenda of a Meeting of the Board of Directors

Tuesday, August 16, 2022

A session of the Board of Directors, Hayden Canyon Charter School, to be held Tuesday, August 16, 2022, at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden, ID 83835.

I. Open the Meeting 7:00pm

- A. Board Members in Attendance:** Ryan Crandall, Josh Fletcher, Colleen Kolobow, Nathan Wright, Violet Rudd, Alex Tull (via Zoom)
- B. Board Clerk:** Bridgette Dahlstrom
- C. Organizational Director:** Bill Rutherford
- D. Board Advisor:** Joshua Dahlstrom
- E. Business Manager:** Matt Lovell

II. Pledge of Allegiance

Alex Tull left the meeting at 7:02pm

III. Procedural Matters *Action*

- A. Approve agenda**
 - 1. Amendments
 - a) Approve addition of Heather Ekhoft to agenda
 - b) Add Construction Update as Item VIII.A.6
 - c) Move Item VII later in the meeting when the Business Manager is in attendance.
 - 2. Motion to approve agenda as amended by Nathan Wright, seconded by Josh Fletcher. Motion carried unanimously.
- B. Motion to schedule next board meeting for August 30 at 7:00pm by Violet Rudd, seconded by Colleen Kolobow. Motion carried unanimously.**

IV. Scheduled Delegations

- A. None for this meeting**

V. Unscheduled Delegations (Audience to Address the Board)

- A. Brittney Bennett**
 - 1. Winter Break
 - a) Schedule does not match surrounding districts (item on agenda for discussion)
 - 2. Who do parents reach out to with questions
 - a) Email info@haydencanyoncharter.org
 - 3. Construction (item on the agenda for discussion)

VI. Consent Calendar *Action*

- A. Motion to approve minutes from July 20, 2022 as stands by Josh Fletcher, seconded by Nathan Wright. Motion carried unanimously.**

VII. Budget and Finance

A. Information Items

- 1. Business Manager's Report
 - a) Review of FY 2022-2023 budget (starts as of July 2022)
- 2. Bills Outstanding - none at this time
- 3. Final installment of ERC (\$176,962.68) received and deposited

B. Action Items

- 1. Action on Bills Outstanding - none at this time
- 2. Approval of Donations as needed - none at this time

VIII. Board Decisions (Discussion and Action Items)

A. Admin Update

1. Substitute Administrator Recommendation

- a) Bill does not feel a Substitute Administrator is needed at this time.

Alex Tull rejoined meeting at 7:17pm

2. Staff Recommendations

- a) Motion to accept the recommendation of Heather Ekhoﬀ for 6th Grade for the 2022-2023 school year by Violet Rudd, seconded by Alex Tull. Motion carried unanimously. Alex Tull not present for vote.
- b) Motion to approve Joy Hawkins - Title I Para as recommended by the Administrator by Josh Fletcher, seconded by Nathan Wright. Alex Tull not present for vote.
- c) Motion to approve the position for Renee Brown - SpEd Para as recommended by Colleen Kolobow, seconded by Josh Fletcher. Alex Tull not present for vote.
- d) Bill has several other great candidates that will be brought forward at a future meeting to fill additional positions.
- e) Motion that Administration ensure Professional Development and Mentorship for Stefanie Gonzales.

3. Motion to approve Istation Software for 2022-2023 school year by Violet Rudd, seconded by Colleen Kolobow. Motion carried unanimously. Alex Tull not present for vote.

- a) Software used for student testing to meet state IRI requirements and work toward learning goals.

4. Motion that the board approve the bid as presented from Security Patrol Services pending Bill Rutherford being involved in the interview process and selecting a candidate by Violet Rudd, seconded by Josh Fletcher. Motion carried unanimously. Alex Tull not present for vote.

- a) Bill to reach out to see if he has the ability to interview the candidates as well.

5. Foundation Gala Update

- a) Bill met with Carrie Miller to review foundation plans for upcoming gala
 - (1) October 9th at Stella's on the Hill
 - (2) Dave Adlard to be the chef
 - (3) 150 tickets available for dinner and auction
 - (a) Cost approx \$100 per ticket
 - (4) Funds to be raised for furnishing commercial kitchen (kitchen costs is \$90,000)
 - (5) There will be an online component for those who are unable to attend the Gala in person.

Matt Lovell joined the meeting at 7:50pm

6. Construction Update

- a) Construction moving forward as planned. Current planned date for moving into the new building is after Christmas Break.
- b) Electrical has been changed to allow more electrical options in a classroom.
- c) Bill requests technology come from BLUUM funds and use general funds previously marked for technology for cabinets in existing rooms that do not have them.
 - (1) Motion to approve reallocation of funds for technology from BLUUM fund and cabinets coming from the general fund by Colleen Kolobow, seconded by Nathan Wright. Motion carried unanimously.

Alex Tull left meeting at 7:54pm

Alex Tull returned to meeting at 8:10pm

Alex Tull exited the meeting 8:21pm

B. Review of Operational Directory and Education Director job descriptions

1. Bill would like to have working titles of Principal and Vice Principal for the purpose of staff, students, and community, but will keep the current titles of Organizational Director and Education Director as current.
 2. Roles are being finalized and the plan is to have finalized roles between end of October and end of December.
- C. Review of plan to realign HCC to the Performance Certificate
1. Bill has been reviewing Mastery Based Teaching, multi-age classrooms, and flex teaching.
 2. Academic Rigor is to be increased during the coming years with the new G&T Facilitator.
 3. Biggest focus for the 2022-2023 school year will be on going back to EL and Project Based Learning.
 4. Multi-age classroom planning will take place in 2022-2023 so it can be implemented in 2023-2024.
- D. Middle School Mastery Based Learning vs. Traditional Grades
1. Bill has not met with Middle School teachers yet to get their sentiment on Mastery vs Traditional
- E. 2022-2023 School Calendar
1. Parent Teacher Conferences
 - a) Recommendations for change by Bill
 - (1) Conference in October: Learning Goal Setting
 - (2) Conference in January: Exhibition Night
 - (3) Conference in May: Portfolio Presentations
 2. Winter Break
 - a) Discussion regarding moving dates to be inline with surrounding school districts
 3. Admin to create new calendar and present to the board for approval
- F. Motion COVID Back to School Plan Review
1. Change “real work” to “real world”
 2. Update “Education Director” to read “Operational Director”
 3. Add reviewed on date
 4. Remove line that reads masks available in all classrooms
 5. Motion to approve the COVID Back to School Plan Review with the mentioned changes.
- G. HCC-BOA Policy Review
1. Policy to mimic language in Performance Certificate
 2. Motion to approve Policy 1660 Board of Advisors by Violet Rudd, seconded by Colleen Kolobow. Motion carried unanimously.
- H. Policy Review - none to review at this time
- I. Board Committee Updates
1. Attendance & Academic Performance
 - a) No updates at this time
 2. Board Member Selection
 - a) Board in need of 1 more member
 3. Business Support
 - a) Action teams are being created at the Administrative level

IX. Future Agenda Items

- A. Grade Level Presentations to being in September
- B. Board Training
- C. Restroom Policy
- D. Approval of Revised 2022-2023 Calendar

X. Adjournment 9:24pm