



Minutes of a Meeting of the Board of Directors

Wednesday, July 20, 2022

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, July 20, 2022, at 7:00 p.m.
Meeting held at 8596 N. Wayne Drive, Ste B, Hayden, ID 83835.

- I. Open the Meeting 7:00pm**
 - A. Board Members in Attendance:** Ryan Crandall, Josh Fletcher, Nathan Wright, Violet Rudd, Alex Tull (via Zoom), Colleen Kolowbow
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Operation Director:** Bill Rutberford
 - D. Business Manager:** Matt Lovell (via Zoom)
- II. Pledge of Allegiance**
- III. Procedural Matters Action**
 - A. Motion to approve the agenda as it stands by Josh Fletcher, seconded by Nathan Wright. Motion carried unanimously.
 - B. Motion to set the next board meeting for Tuesday, August 16th, at 7:00pm by Nathan Wright, second by Violet Rudd. Motion carried unanimously.
- IV. Scheduled Delegations - none**
- V. Unscheduled Delegations (Audience to Address the Board)**
- VI. Consent Calendar Action**
 - A. Motion to approve the consent calendar as presented by Josh Fletcher, second by Nathan Wright. Motion carried unanimously.
- VII. Budget and Finance**
 - A. Information Items**
 - 1. Business Manager's Report
 - a) FY22 ended with required minimum 30 days cash on hand
 - b) FY22 Audit scheduled to begin on August 15, 2022.
 - 2. Bills Outstanding - none at this time
 - 3. \$300,286.09 of ERC credit received and deposited
 - B. Action Items**
 - 1. Action on Bills Outstanding - no action needed
 - 2. Approval of Donations as needed
 - a) Motion to approve the donation from Leo's fundraiser in the amount of \$185.22 by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.
- VIII. Board Decisions (Discussion and Action Items)**
 - A. Recommendations/Nominations for Board of Directors
 - 1. Recommendation of Colleen Kolobow for open Board of Directors seat by Violet Rudd.
 - 2. Nomination of Colleen Kolobow for open Board of Directors seat by Violet Rudd
 - a) Nomination accepted by Colleen Kolobow
 - 3. Motion to appoint Colleen Kolobow as a Board of Director for Hayden Canyon Charter by Nathan Wright, seconded by Josh Fletcher. Roll call
 - Violet Rudd - Abstain
 - Nathan Wright - Aye
 - Josh Fletcher - Aye
 - Alex Tull - Aye
 - Ryan Crandall - Aye

7:29pm Colleen Kolowbow joined the meeting as a board member

B. Admin Update

1. Action requested for Staff Recommendations

- a) Motion to accept the recommendation to hire Trever Kuetemyer for the Janitor, Para, & Tech Repair position by Violet Rudd, seconded by Josh Fletcher. Motion carried unanimously.

2. Request for Board Meetings to be on a different day

- a) Discussed previously held during Procedural matters.

C. Motion to appoint Operational Director, Bill Rutherford, as the Scout Charter Executive Officer for Hayden Canyon Charter by Josh Fletcher, seconded by Nathan Wright. Motion carried unanimously.

D. Review of HCC-BOA Policy

- 1. Presented policy to be edited to include language from the HCC Performance Certificate
- 2. Revised policy will be presented at the next meeting

E. Review Current Staffing Needs for 2022-2023 school year

- 1. Motion to approve the recommendation for Taryn Larson for the .5 School Counselor position at Hayden Canyon Charter by Nathan Wright, seconded by Josh Fletcher. Motion carried unanimously.

F. ISBA Convention Attendees

- 1. Board Members who will be attending to notify Clerk by August 31, 2022

Alex Tull left the meeting at 8:30pm

G. Maternity Return Expectation of Education Director

- 1. Bill Rutherford will discuss the return expectations with Education Director

H. Committee Mission Statements

- 1. Review of presented Mission Statements
- 2. Mission statements to be completed by next board meeting

I. Review by Current Board Committees

- 1. Attendance & Academic Performance
- 2. Board Member Selection
- 3. Business Support
- 4. Growth & Expansion
- 5. Public Relations
- 6. School Clubs
- 7. Construction Monitor

- a) Motion to dissolve committees 4-7 (Growth & Expansion, Public Relations, and School Clubs, Construction Monitor) and recommend that Administration recreate these committees by Violet Rudd, seconded by Nathan Wright. Motion carried unanimously.

IX. Future Agenda Items

- A. Review of HCC-BOA Policy
- B. Substitute Administrator Recommendation
- C. Review of Operational Director and Education Director job descriptions
- D. Policy Review

X. Adjournment 9:08pm