



Minutes of a Meeting of the Board of Directors

Wednesday, May 18, 2022

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, May 18, 2022, at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden, ID 83835.

I. Open the Meeting 7:00pm

- A. Board Members in Attendance:** Joshua Dahlstrom, Ryan Crandall, Violet Rudd, Josh Fletcher, Alex Tull (via Zoom)
- B. Board Clerk:** Bridgette Dahlstrom
- C. Board Treasurer:** Lori Aldrich
- D. Education Director:** Cynthia Lamb
- E. Business Manager:** Matt Lovell (via Zoom)

II. Pledge of Allegiance

III. Procedural Matters Action

- A. Approve agenda
 - 1. Note by board chair there is an intent to hold emergency Executive Session at end of meeting

Jason Ball joined the meeting at 7:02pm

- 2. Motion to approve agenda as it stands with addition of emergency executive session by Josh Fletcher, seconded by Violet Rudd. Motion carried unanimously.

- B. Next meeting will be held on June 15, 2022 as scheduled.

IV. Scheduled Delegations

- A. Preston/Dunn - Regarding Policy 3295
 - 1. Letter read by James Dunn regarding his experience at HCC
 - 2. Letter read by Preston Hawkins regarding his experience at HCC
 - 3. Letter read by Levi Hawkins regarding his experience at HCC
 - 4. Letter read by Mike Dunn regarding his positive experience at HCC and concerns with bullying which cause negative experiences for his children
 - a) Request for more definitive consequences outlined for bullying

V. Unscheduled Delegations (Audience to Address the Board) - None

VI. Consent Calendar Action

- A. Motion to approve minutes from May 4, 2022 Meeting by Jason Ball, seconded by Josh Fletcher. Motion carried unanimously.

VII. Budget and Finance

A. Information Items

- 1. Business Manager's Report presented by Matt Lovell
 - a) No significant changes to ratios or operating margin
 - b) Budget Review Meeting needs to be set for June
- 2. Insurance Increase presented by Lori Aldrich
 - a) Renewal amount for next year is 9% increase over current rates
 - b) If deductible for staff is raised by \$500, the renewal amount would only be a 5% increase
 - c) Matt noted budget for next year includes a 10% increase
- 3. Bills Outstanding - none at this time

B. Action Items

- 1. Motion to set the budget hearing on June 15, 2022 at 6:30pm by Violet Rudd, seconded by Ryan Crandall. Motion carried unanimously.

2. Motion to accept the health insurance as presented with the 9% increase by Jason Ball, seconded by Violet Rudd. Motion carried unanimously.
3. Action on Bills Outstanding - no action needed
4. Approval of Donations as needed - none at this time

VIII. Board Decisions (Discussion and Action Items)

- A. Admin Update presented by Cynthia Lamb
 1. Approval requested for recommended new hires
 - a) Motion to approve recommendation of Stefanie Gonzales as 2nd Grade Teacher by Ryan Crandall, seconded by Josh Fletcher. Motion carried unanimously.
 - b) Motion to approve recommendation of Phil Corless as 4th Grade Teacher by Josh Fletcher, seconded by Ryan Crandall. Motion carried unanimously.
 2. Motion to open position for .5 Gifted and Talented Facilitator by Ryan Crandall, seconded by Violet Rudd. Motion carried unanimously.
 3. Motion to approval request for Policy 5710F2 Classified Employment Agreement by Josh Fletcher, seconded by Ryan Crandall. Motion carried unanimously.
 4. Review of ISAT scores
 - a) Only a few grades did not exceed state levels in Math
 - b) All grades exceeded state levels in ELA
 5. Review of current job openings
- B. Approval of Administration Contracts aligned with new job descriptions
 1. Motion to approve administrator contract for Bri Pearson as presented by Ryan Crandall, seconded by Josh Fletcher. Motion carried unanimously - Alex Tull abstained.

Alex Tull stepped away from the meeting at 7:57pm

2. Motion to approve administrator contract for Cynthia Lamb as presented by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.
- C. Approval of Attendance & Academic Performance Policy - none to approve at this time
- D. Consideration of Student and Family Assistance Program (SFAP)
 1. Cost is 1.95 per student/month on a 12 month contract
 2. Need to research Grant Possibilities to cover the cost of the program

Josh Fletcher stepped away from the meeting at 8:01pm

Josh Fletcher returned to the meeting at 8:02pm

- E. Review of Current Board Committees
 1. Attendance & Academic Performance: Jason Ball, Joshua Dahlstrom, Violet Rudd
 - a) Committee has not had a need to meet
 2. Board Member Selection: Jason Ball, Josh Fletcher, Joshua Dahlstrom
 - a) New Board Chair
 - (1) Joshua Dahlstrom is resigning as chair and will not be seeking renewal of his position as director at the end of term on June 30, 2022.
 - (a) Joshua will mentor new chair through duration of his term and is willing to provide consulting services after
 - (2) Willing to remain in position of Chartered Organization Representative for the Scout Troops, but will need a new scout Charter Executive Officer to overtake role of executive officer
 - (3) Committees will need to be modified to replace Joshua Dahlstrom
 - b) Motion to accept Joshua Dahlstrom's resignation of board chair after the conclusion of this meeting by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.
 - c) Nomination of Ryan Crandall as next board chair by Violet Rudd
 - (1) Nomination accepted by Ryan Crandall
 - d) Motion to install Ryan Crandall as board chair at the conclusion of this meeting by Jason Ball, seconded by Josh Fletcher.

Roll Call Vote:

Josh Fletcher: Aye

Jason Ball: Aye

Violet Rudd: Aye

Ryan Crandall: Aye

Joshua Dahlstrom: Aye

- e) Nomination of Violet Rudd as Vice Chair by Josh Fletcher

- (1) Nomination accepted by Violet Rudd

- f) Nomination of Josh Fletcher as Vice Chair by Violet Rudd

- (1) Nomination respectfully declined by Josh Fletcher

- g) Motion to install Violet Rudd as the Vice Chair of the Hayden Canyon Charter Board at the conclusion of this meeting by Jason Ball, second by Josh Fletcher.

Roll Call Vote:

Josh Fletcher: Aye

Jason Ball: Aye

Violet Rudd: Aye

Ryan Crandall: Aye

Joshua Dahlstrom: Aye

- 3. Business Support: Ryan Crandall

- a) No meeting held

- b) No changes or updates at this time

- 4. Growth & Expansion: Alex Tull, Joshua Dahlstrom, Violet Rudd

- a) No committee meeting held

- b) Slight construction delay due to concrete shortage

- c) Discussion regarding petition to the state for high school under new school board

- 5. Policies: Ryan Crandall, Violet Rudd

- a) No committee meeting held

- b) Policy 3295 & 3295P

- (1) Policy may be modified to have stepped process with disciplinary action noted for each step, but with allowance for egregious behavior to be disciplined at higher step if needed

- (2) Committee to provide edits to current policies to provide more clarification

- c) Creation of Volunteer Access Policy

- (1) Committee will develop proposed policy for next meeting

- d) Attendance Policy Update

- (1) Committee to update policy and present to the board for approval

- e) Academic Policy Update

- (1) Committee to update policy and present to the board for approval

- 6. Public Relations: Violet Rudd

- a) No committee meeting held

- b) No updates at this time

- 7. School Clubs: Josh Fletcher, Ryan Crandall, Violet Rudd

- a) No committee meeting held

- b) Ryan Crandall suggested Mountain Biking Club for summer months

- c) Looking for new advisor for Cross Country Club

- d) Violet Rudd proposed idea for "Run for Fun" club during recess

Alex Tull rejoined the meeting at 8:44pm

- 8. Construction Monitor: Joshua Dahlstrom, Alex Tull

- a) No committee meeting held - Joshua Dahlstrom met with Construction Crew

- b) Plan created to move music instruments during construction and keep instruments in the building

F. Looking Ahead - ISBA Convention

1. Board Training Nov 9-11, 2022 @ CDA Resort
2. \$550 per person if registered before end of September

IX. Future Agenda Items

- A. SFAP
- B. Volunteer Access Policy
- C. Policy on Retention of email and access to drives
- D. Policy 3295 Revisions
- E. New Scout Charter Executive Officer
- F. Plans for Education Director leave in Fall of 2022

X. Motion to enter Executive Session according to Idaho code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Jason Ball, seconded by Josh Fletcher.

Roll Call Vote:

Josh Fletcher: Aye

Jason Ball: Aye

Violet Rudd: Aye

Ryan Crandall: Aye

Alex Tull: Aye

Joshua Dahlstrom: Aye

Ryan Crandall was absent from the meeting beginning at 9:06pm

Executive Session entered at 9:07pm

Action from Executive Session during Ryan Crandall's absence

- A. Motion to undo Jenny Crandall's employment by Jason Ball, seconded by Violet Rudd. Motion carried unanimously.
- B. Motion to accept the administration's recommendation of Jenny Crandall's employment as a Paraprofessional for the 2021-2022 school year by Jason Ball, seconded by Violet Rudd. Motion carried unanimously.

Ryan Crandall joined the meeting at 9:13pm

Ryan Crandall joined executive session at 9:13pm

Alex Tull left the meeting at 9:40pm

Alex Tull rejoined the meeting at 9:57pm

Action from Remainder of Executive Session

- A. Motion to expel first student discussed from Hayden Canyon Charter on grounds that due to the incident on May 17, 2022 it was determined her continued presence is detrimental to the safety of other individuals; and notify her parents immediately of the proposed expulsion and opportunity to appear at a hearing by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.
- B. Motion to report second student discussed to Truancy court by Ryan Crandall, seconded by Josh Fletcher. Motion carried unanimously.

XI. Adjournment 10:19pm