



Agenda of a Meeting of the Board of Directors

Wednesday, April 6, 2022

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, April 6, 2022, at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden, ID 83835.

I. Open the Meeting 7:00pm

A. Board Members in Attendance: Joshua Dahlstrom, Violet Rudd, Jason Ball

B. Board Clerk: Bridgette Dahlstrom

C. Administrator: Cynthia Lamb (joined at 7:03pm)

II. Pledge of Allegiance

Ryan Crandall joined the meeting at 7:03pm

III. Procedural Matters *Action*

A. Motion to approve the agenda as presented by Jason Ball, seconded by Ryan Crandall. Motion carried unanimously.

B. Next board meeting will be held on April 20th at 7:00pm as scheduled.

IV. Scheduled Delegations

A. Bobby Griffin & Kelley Esseltine - Outdoor Explore

1. Overview of Outdoor Explore program and what the students are learning

2. Would like to take class on Overnight Backpacking trip at the end of the year

a) Scheduled for June 2, 2022

b) 3 hour hike into Blossom Lake

c) 3 male and 3 female chaperones already lined up

d) School will have gear for use by those who do not have their own

e) Travel will be accommodated on Bus

f) Chaperones to provide dinner, students to provide snacks & breakfast

3. Written proposal submitted to the board

B. Parent Crew - Marja Slabaugh

1. Read-a-Thon fundraiser update

a) \$853 after expenses (\$300 to be used for teacher appreciation week, balance to be used to purchase supplies for teachers)

2. Triple Play Fundraiser

a) April 14, 2022 - presales open

3. Middle School Dance

a) April 21, 2022

V. Unscheduled Delegations (Audience to Address the Board)

VI. Consent Calendar *Action*

A. Motion to approve minutes from March 16, 2022 meeting by Ryan Crandall, seconded by Jason Ball.
Motion carried unanimously.

VII. Executive Session - postponed until later in the meeting when Alex Tull is available to join

VIII. Budget and Finance

A. Information Items

1. Bills Outstanding - none at this time

B. Action Items

1. Action on Bills Outstanding - none at this time

2. Approval of Donations as needed - none at this time

IX. Board Decisions (Discussion and Action Items)

A. Admin Update provided by Cynthia Lamb

Alex Tull joined the meeting at 7:25pm.

X. Motion to enter Executive Session Idaho code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Jason Ball

Violet Rudd - Aye
Ryan Crandall - Aye
Jason Ball - Aye
Alex Tull - Aye
Joshua Dahlstrom - Aye

Executive Session entered at 7:32pm

Alex Tull left the meeting at 8:12pm

Alex Tull rejoined the meeting at 9:11pm

Executive Session exited at 9:44pm

Action from Executive Session

- A. Motion that attendance for student A6560221 be reported to truancy court and mom be invited to attendance and academic hearing by Violet Rudd, seconded by Ryan Crandall. Motion carried unanimously.
- B. Motion that attendance for student A7560221 be reported to truancy court and mom be invited to attendance and academic hearing by Violet Rudd, seconded by Ryan Crandall. Motion carried unanimously.
- C. Motion that attendance for student A8560221 be reported to truancy court and mom be invited to attendance and academic hearing by Violet Rudd, seconded by Ryan Crandall. Motion carried unanimously.
- D. Motion that attendance and academic hearing be held for student A5460221 by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.

XI. Board Decisions (Discussion and Action Items *cont*)

- 1. Motion to approve STEM grant by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.
- 2. Action on recommendation of 2022-2023 Teaching Staff
 - a) Motion to approve recommendation for Jen Fries for 2nd Grade Teacher vacancy by Violet Rudd, seconded by Jason Ball. Motion carried unanimously.
 - b) Motion to approve recommendation of Tammy Karoblis for the vacancy of 3rd Grade Teacher by Violet Rudd, seconded by Jason Ball. Action carried unanimously
- 3. Action requested on advertising for Positions for 2022-2023 school year - no action needed
- 4. Motion to adopt model policy 5410 regarding Family and Medical Leave by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.
- 5. Motion to approve request for Aflac Coverage by Jason Ball, seconded by Ryan Crandall. Motion carried unanimously.
- B. Motion to postpone action to correct minutes from 2/17/2021 board meeting until April 20, 2022 board meeting by Jason Ball, seconded by Violet Rudd. Motion carried unanimously.
- C. Board Education
 - 1. Held in Coeur d'Alene on May 26th from 1-5pm
 - 2. Joshua Dahlstrom, Alex Tull, Violet Rudd, Bridgette Dahlstrom, Bri Pearson to attend
- D. Online Vector Solution Bus Training for Kelley Esseltine
 - 1. Kelley requires minimum 10 hours of training each school year
 - 2. Motion to approve expenditure of \$1,350 for Online Vector Solutions Bus Training program for Kelley Esseltine by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.

- E. Transportation agreement between HCC and Mackenzie Gibson
 - 1. HCC is LEA for student who is attending IESDB
 - 2. School must pay transportation cost from student's home to airport
 - 3. Motion to approve the Parent Contract for Transportation of a Student between HCC and Mackenzie Gibson by Ryan Crandall, seconded by Jason Ball. Motion carried unanimously.
- F. Motion to approve Leo's Contract 3 year service plan by Violet Rudd, seconded by Ryan Crandall. Motion carried unanimously.
- G. Employee Retention Credit Findings
 - 1. Quest CPA is not able to complete the ERC on behalf of the school
 - 2. Potential for significant resource drain on the school due to likeliness of generating an audit
 - 3. Joshua and Cynthia will be meeting with company who offered to provide ERC service
- H. Review of Current Board Committees - to be carried forward to next meeting
- I. Administrator Evaluation Committee Update
 - 1. Evaluation needs to be complete before June 1, 2022
- J. Construction Monitor Committee Update
 - 1. Building permit was issued on Friday April 1, 2022
 - 2. Construction moving quickly

XII. Future Agenda Items

- A. Action to correct minutes from 2/17/2021 board meeting
- B. Action on Outdoor Explore Overnight Trip
- C. Action on Subscribing to ISBA Policy Updates
- D. Review of Current Board Committees

XIII. Adjournment 10:25pm