



Minutes of a Meeting of the Board of Directors

Wednesday, March 2, 2022

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, March 2, 2022, at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00pm**
 - A. Board Members in Attendance:** Joshua Dahlstrom, Alex Tull, Josh Fletcher, Violet Rudd (via Zoom), Ryan Crandall (via Zoom)
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Administrator:** Cynthia Lamb
 - D. Organizational Specialist:** Bri Pearson (via Zoom)
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
 - A. Motion to approve the agenda as it stands by Josh Fletcher, seconded by Alex Tull. Motion carried unanimously.
 - B. Meeting to be held March 16, 2022 at 7:00pm as regularly scheduled.
- IV. Scheduled Delegations**
- V. Unscheduled Delegations (Audience to Address the Board)**
- VI. Consent Calendar *Action***
 - A. Motion to approve minutes from February 16, 2022 as posted by Alex Tull, seconded by Josh Fletcher. Motion carried unanimously.
- I. Motion to move into Executive Session per Idaho code §74-206(1)(d) *To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code* by Alex Tull, seconded by Josh Fletcher.**
 - A. Roll Call Vote:
 1. Violet Rudd: Aye
 2. Ryan Crandall: Aye
 3. Alex Tull: Aye
 4. Josh Fletcher: Aye
 5. Joshua Dahlstrom: Aye
 6. Jason Ball: Aye
 - B. Administrative Team invited to join executive session by Josh Fletcher
 - C. Executive Session entered at 7:07pm
 - D. Executive Session exited at 7:24pm
- VII. Budget and Finance**
 - A. Information Items**
 1. 2022-2023 Salary Schedule
 - a) Updated salary schedule for Classified Staff
 - b) Certificated and Director Schedules to remain the same at this time
 2. Bills Outstanding
 - a) None at this time
 - B. Action Items**
 1. Motion to approve the Salary Schedule as presented by Josh Fletcher, seconded by Jason Ball. Motion carried unanimously.
 2. Action on Bills Outstanding - No action needed
 3. Approval of Donations as needed - No action needed
- VIII. Board Decisions (Discussion and Action Items)**

- A. Admin Update
 - 1. Now Enrolling & Now Hiring Banners to be hung by Jason Ball
 - 2. Promotional Video on March 8th to include Students, Staff, Parents & Board Members
- B. Policy 2390
 - 1. Policy currently included in the HCC Policy Manual is outdated and needs to be replaced with the new version provided by ISBA.
 - a) Recommendation by Ryan Crandall to modify policy to make it personalized to HCC
 - 2. Motion to adopt Policy 2390 with personalization to Hayden Canyon Charter School by Jason Ball, seconded by Ryan Crandall. Motion carried unanimously.
- C. Policy 2600
 - 1. Policy included in adopted ISBA policies but not currently in HCC Policy manual
 - a) HCC adopted the policy on March 14, 2019
 - b) Policy to be added into the finished Policy Manual by Ryan Crandall
- D. Grant Writer
 - 1. Suggested that HCC has grant writer for 2022-2023 to seek grants for the school
 - a) To be contracted and paid percentage based on grants awarded
 - b) Needs to have experience with education to ensure proper verbiage is used
 - c) Position to be opened for applications
 - 2. Motion to approve seeking a Grant Writer for the purpose of additional funds for the school for a negotiated fee by Josh Fletcher, seconded by Jason Ball. Motion carried unanimously.
- E. Construction Monitor Committee Update
 - 1. Land leveling is complete
 - 2. Young Construction has moved in Superintendent Trailer and began accepting packages at site
 - 3. John Young to meet with the City of Hayden to review traffic research findings
 - 4. Currently anticipated that 2022-2023 school year will start 2 weeks late
 - 5. Exit road is in rough condition due to weather and construction traffic
 - 6. Recommendation that parents be notified that safety of all students is more important than the enrollment of their student
 - a) Board to create letter and send to Admin team to be sent out to parents
 - 7. Joshua Dahlstrom providing tractor to work on exit road - is requesting additional expenses be covered for his road maintenance efforts
 - a) Motion to approve up to \$2,000 for continuous road maintenance until school is out by Josh Fletcher, seconded by Jason Ball. Motion carried unanimously.
- F. Playground Committee Update
 - 1. Committee requesting donation of T-posts to create temporary fencing and orange temporary fencing, or financial donations to be used for materials, in the alternate playground area.
 - 2. Board recognizes Playground funds are still available from the foundation
 - a) Board chooses not to use the funds for temporary purposes.

IX. Future Agenda Items

- A. Admin Update
- B. Approval of Employee Retention Credit
- C. Construction Monitor Committee Update

X. Adjournment 8:30pm