



Minutes of a Meeting of the Board of Directors

Wednesday, February 2, 2022

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, February 2, 2022, at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden, ID 83835.

- I. Open the Meeting 7:00pm**
 - A. Board Members in Attendance:** Joshua Dahlstrom, Alex Tull, Violet Rudd, Ryan Crandall, Jason Ball
 - B. Board Clerk:** Bridgette Dahlstrom
 - C. Administrator:** Cynthia Lamb
 - D. Organizational Specialist:** Bri Pearson (via Zoom)
- II. Pledge of Allegiance**
- III. Procedural Matters *Action***
 - A. Motion to approve the agenda as presented by Jason Ball, seconded by Ryan Crandall. Motion carried unanimously.
 - B. Next board meeting will be held February 16th at 7:00pm as previously scheduled.
- IV. Scheduled Delegations**
 - A. Kate Gillespie - Reading and Writing Club
 1. To be held Fridays between 2:00 and 3:00pm
 - a) 30 min reading
 - b) 30 min creative writing
 2. Available for Grades K-5
 3. Room for maximum of 29 students
- V. Unscheduled Delegations (Audience to Address the Board)**
 - A. Patricia Schwarz - requesting consideration of early dismissal for foreign language class
- VI. Consent Calendar *Action***
 - A. Motion to approve the Consent Calendar by Ryan Crandall, seconded by Alex Tull. Motion carried unanimously.
- VII. Budget and Finance**
 - A. Information Items**
 1. Discussion on Line of Credit Fact Finding
 - a) No community lines found
 2. Bills Outstanding - None at this time
 - B. Action Items**
 1. Action on Line of Credit - No action needed
 2. Action on Bills Outstanding - No action needed
 3. Approval of Donations as needed - No action needed
- VIII. Board Decisions (Discussion and Action Items)**

Discussion

 - A. No additional discussion
 - B. Foundation Report
 1. HCC Gala to be held Thursday, May 12, 2022.
 - a) Deposit has been made
 - b) Regular Ticket price \$100, VIP ticket price TBD
 - c) Auction donation Items and Raffle Baskets are needed
 2. Valentines Grams
 - a) 766 Sold
 - b) Funds raised will go toward April 15th Middle School Dance

- c) Held at Fairgrounds from 7-10pm
 - 3. Read - a -Thon
 - a) Starting date TBD
 - b) Ending date March 2nd
 - 4. Twosday on 2/22/22
 - a) Students dress like twins or wear 2 of something
 - b) Bring in 2 non-perishable food items for Community Pantry
 - 5. Parent Crew donating feminine products for middle school Girl's bathroom
- C. Admin Update
- 1. Update to Cell Phone Policy in Student Handbook
 - a) Concerns regarding students on cell phone during pickup causes delay
 - b) Concerns regarding students using phones on buses and potential content shared
 - 2. Update to Policy 2550
 - a) Field trip policy only requires parents to sign waiver for field trip
 - b) Proposal to change policy to address what happens if parents choose not to send their student on a field trip.
 - c) Field work is part of the school's curriculum.
 - d) No action taken - adjustment to permission slip to be made by Administration
 - 3. Policy regarding PDA - Tabled to next meeting
 - 4. OT Recommendation
 - a) Current OT must leave for personal reasons leaving need for OT
 - b) Recommended OT same cost as current OT
- D. Policy regarding knives for Outdoor Class - no discussion or action at this time
- E. Creation of 2022-2023 positions
- 1. Positions presented by Administration for staffing needs for the upcoming school year.
- F. Updates to Back to School Plan to be done in immediate 10 minute workshop

Workshop Notes:

- 1. Violet Rudd
 - a) Replace 6 feet with 3 feet
 - b) Pg 4 remove duplicate "or"
 - c) Pg 5 (Visitor's section) physical distancing language
 - d) Pg 6 (Illness response) change 10 days to 5 days of staying home
 - e) Pg 6 - new verbiage from CDC to remove requirement to quarantine if individual had COVID in last 3 months

(1) This item not to be included
 - 2. Ryan Crandall
 - a) Stay at home if symptoms
 - b) Would prefer to remove specific distancing requirement completely

(1) This item not to be included

 - c) Would like to see if student or staff does not have symptoms they could return to school even if someone in household has COVID
 - 3. Jason Ball
 - a) No additional update suggestions
 - 4. Alex Tull
 - a) Stay home if symptoms
 - 5. Joshua Dahlstrom
 - a) Change anything referencing exposure to reflect showing symptoms
- G. Building Update
- 1. Building permit cannot be issued until Site Disruption permitting complete
 - 2. No additional communication regarding building should be sent to parents until all permitting is in place
- H. Construction Monitor Committee Update
- 1. Meeting on Friday, 2/4/2022 to determine whether site disruption permit will be issued
 - a) Will know if/when groundbreaking can take place based on this meeting

- b) City will be relying on Lakes Highway District to determine whether the new pickup process has resolved the previous issue of vehicles stopping on Government Way

I. Playground Committee Update

1. Young Construction has someone who will be able to remove the slides and remaining fence for future use.
2. Tetherball poles will be placed at South End of building (future basketball court)
3. Clarification that money held by the foundation still belongs to the school and can be requested at any time.

Action

- A. Motion to approve the Reading and Writing Club with Kate Gillespie as leader of club by Jason Ball, seconded by Violet Rudd. Motion carried unanimously.
- B. Foundation Report - No Action Needed
- C. Admin Update
 1. Motion to extend cell phone policy in student handbook to include buses by Ryan Crandall, seconded by Violet Rudd.
 - a) Request to amend motion to include after school activities by Violet Rudd.
 - b) Ryan Crandall chooses to leave motion as stands.
 2. Motion carried unanimously.
 3. Update to Policy 2550 - No Action Needed
 4. Policy regarding PDA - Tabled to next meeting
 5. OT Recommendation
 - a) Motion to open a contract with Ponderosa Pediatric Therapy from February 14th to June 10th for OT services at the school by Alex Tull, seconded by Jason Ball. Motion carried unanimously.
- D. Policy regarding knives for Outdoor Class - no discussion or action at this time
- E. Creation of 2022-2023 positions
 3. Motion to create the following new job positions for the 2022-2023 school year including 1 2nd G FT teacher, 1 8th Grade ELA/SS FT teacher, 1 K-8 (.4 FTE) Music teacher, 1 (1.0 FTE) Special Education Teacher, 1 (.5 FTE) Special Education Assistant, 1 Title I Para (full time) contingent upon the expansion by Violet Rudd, seconded by Ryan Crandall. Motion carried unanimously.
- F. Updates to Back to School Plan to be done in immediate 10 minute workshop
 1. Motion to accept changes as presented in board workshop by Jason Ball, seconded by Alex Tull. Motion carried unanimously.
- G. Building Update - No Action Needed
- H. Construction Monitor Committee Update - No Action Needed
- I. Playground Committee Update - No Action Needed

IX. Future Agenda Items

- A. Executive Session
- B. Early Dismissal for Foreign Language Course
- A. Policy Regarding PDA
- B. Building Update
- C. Construction Monitor Committee Update
- D. Safety Committee Update

X. Adjournment 9:38pm