Minutes of a Meeting of the Board of Directors

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, December 16, 2020 at 7:00 p.m.
Meeting held at 13590 N Government Way, Hayden ID, 83835.

I. Open the Meeting: 7:00 pm

A. **Board Members**: Amy Thompson, Josh Fletcher, Joshua Dahlstrom, Lisa Adlard, Ryan Crandall, Tyson Schroeder
B. **Board Members via Zoom**: None
C. **Board Treasurer**: Bridgette Dahlstrom
D. **Board Clerk:** Esther Shankland
E. **Education Director:** Cynthia Lamb
F. **Business Manager:** Matt Lovell via Zoom

II. Pledge of Allegiance

III. Procedural Matters

A. Motion to approve agenda made by Joshua Dahlstrom with second by Josh Fletcher. Motion carried unanimously.
B. Next meeting to remain as scheduled on January 6 at 7pm.

IV. Unscheduled Delegations (Audience to address the board)

A. Lacey Protopappas, fundraiser update: Original goal was $15k, has been raised to $25k, we are very close to reaching that new goal!
B. Aydan Lundy, playground update: Proposal to add culvert to playground. Joshua Dahlstrom stated that permission has been given by neighboring landowner to use materials from area commonly referred to as "the bowl" to complete project.

V. Consent Calendar

A. Motion to approve consent calendar including November 18th and December 2nd Board Meeting Minutes as presented made by Joshua Dahlstrom with second by Tyson Schroeder. Motion carried unanimously.

VI. Budget and Finance

A. Business Manager's Report by Matt Lovell
B. Bills Outstanding
    1. Buhl, approx. $10k for swings/slide for playground

VII. Board Decisions

A. Information Items:

i. Permanent Building
    - ALTA survey will need to be done by Jan 31, 2021, Tyson Schroeder reached out to multiple prospective contractors to complete survey, cost estimates $4,500-6,500. Joshua Dahlstrom will also get a bid from an additional company.
    - Final payment released to contractors

ii. Education Director's Update
    - New cleaning company started - Vanguard
    - Enrollment Update, first Lottery Update posted Dec. 1st
    - Teacher observations in process
    - Suggestion to move back to one board meeting a month instead of two
    - Report regarding situation with student using cell phone during class time
    - Report regarding number of signed mask waivers increasing, discussion regarding masking – further discussion at Board Retreat

iii. Opening Plan – no discussion needed

iv. Discussion regarding approval of attendance cap revision to Performance Certificate – further discussion at Board Retreat

v. Amendment to Bylaws – regarding when elections of board members would take place

Lisa Adlard left meeting at 8:59 pm
Lisa Adlard rejoined meeting at 9:01 pm

vi. Portable Storage is available to be delivered, approx. cost $3,600 for high cube
vii. Student Recruiting – great response!

B. <u>Action Items:</u>

i. Motion to approve up to $6,350 for ALTA as built survey made by Tyson Schroeder with second by Ryan Crandall. Motion carried unanimously.
ii. Motion to revert back to single board meeting per month with a secondary as needed and that board meeting being the third Wednesday per month made by Joshua Dahlstrom with second by Lisa Adlard. Motion carried unanimously.
iii. Action regarding Permanent Building: None needed
iv. Action regarding Opening Plan: None needed
v. Motion to move approval of attendance cap revision to performance certificate to retreat on 22nd made by Tyson Schroeder with second by Lisa Adlard. Motion carried unanimously.
vi. Action to amend article 5.b of bylaws as proposed made by Ryan Crandall with second by Joshua Dahlstrom. Motion carried unanimously.
vii. Motion to allocate $4,000 as available to purchasing available storage made by Joshua Dahlstrom with second by Josh Fletcher. Motion carried with majority vote; Ryan Crandall - Nay.
viii. Action regarding student recruiting: None needed

VII. Future Agenda Items

A. **Discussion Items:**

i. Discussion regarding Permanent Building as needed
ii. Discussion regarding Opening Plan as needed
iii. Discussion regarding Performance Certificate

b. <u>Action Items:</u>

i. Action regarding Permanent Building as needed
ii. Action regarding Opening Plan as needed
iii. Action regarding Performance Certificate

VIII. Adjournment at 8:47pm