



Volunteer's Last Name _____

HAYDEN CANYON CHARTER

Volunteer Application 2020-2021

- All volunteers must complete the attached screening form as well as scan their driver's license or state issued ID at the HCC front office. (_____) initial here
- Volunteers are not permitted in student bathrooms. There are adult bathrooms available in the staff wing as needed. (_____) initial here
- Volunteers must sign-in at the office before entering the classroom/lunchroom/recess area. You will also need to wear a nametag provided by the office. When you are done, please return your nametag and sign out. (_____) initial here
- If your child's behavior changes in any way during your time in the classroom, you will be asked to volunteer in other ways outside the classroom. (_____) initial here
- Please be punctual, as you will be depended on for the specific time you have signed up for. (_____) initial here
- If you know you will be gone, please contact the teacher or the office as soon as possible. The people you assist have likely made plans that include you and will need to revise them. The HCC office number is 208-477-1812. (_____) initial here
- Please do not bring preschoolers or siblings when you volunteer. (_____) initial here
- Allow the teacher to discipline children. If there are incidents of misbehavior, it is the teacher's job to deal with them. Volunteers may gently redirect behavior in accordance with posted rules. (_____) initial here
- Feel free to let the teacher know where you excel (telling stories, math, science, singing, playing instruments, handcrafts, computer use, photography, etc.). Teachers love to use volunteers when their expertise enhances the curriculum. (_____) initial here
- Please restrict cell phone use to emergencies and excuse yourself from the room. (_____) initial here

Effective Ways to Work with Children

- Encourage them to do their own thinking. Give them plenty of time to answer; silence often means they are thinking and organizing what they want to say or write. (_____) initial here
- Help students to tackle their work, but do not do their work for them. If they get off-track, help them get back on track in a tactful manner. (_____) initial here
- Maintain a sense of humor! (_____) initial here

Thank you for putting time and energy into our students and our school! Volunteers truly help the school run effectively and efficiently. Together we can make each child's year a success.

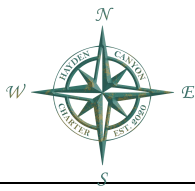
Yes, I am eager to volunteer! I understand the above guidelines and will follow them.

Printed Name _____ Signature _____

Date _____ Phone _____

Student Name(s) _____ Classroom(s) _____

Please return to the HCC Office.



HAYDEN CANYON CHARTER

VOLUNTEER PERSONAL INFORMATION

It is the goal of this school to create a safe and secure environment for all children at Hayden Canyon Charter. To facilitate this, it is necessary to gather pertinent information from those volunteering at HCC. This information will be used for the sole purpose of helping HCC provide a safe and secure environment for children.

Date: _____ Date of Birth: _____ Social Security Number: _____

Print Full Name: _____

Have you ever used name(s) other than the one above? If yes, please list: _____

Current address: _____

City, state, zip: _____ Years at address: _____

Current phone: Cell _____ Home _____

Do you have a valid driver's license? _____ License # _____ State issued: _____

Current Employer: _____ Length of Employment: _____

Name of Supervisor: _____ Phone Number: _____

| Current/Previous Employer (last five years) | Dates employed |
|---|----------------|
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Have you ever worked with children before? _____

List where: _____

Is there any reason you should not work with or around children? _____

Have you ever been the subject of a child abuse investigation? _____

If yes, please provide details: _____

Have you ever been convicted of or pleaded guilty to a criminal offense? _____

If yes, please provide details: _____

| | Name | Graduate | | Year | Degree or course of study |
|-----------------|------|----------|--------|------|---------------------------|
| | | Circle | answer | | |
| High School | | Yes | No | | |
| College | | Yes | No | | |
| Other (Specify) | | Yes | No | | |

I hereby give permission to make a thorough investigation of my past employment, education, and background, and release from liability all persons, companies, or corporations supplying such information. I also release HCC from any liability that might result from making such an investigation. I understand that any false statements or implications made by me on this application or other required documentation shall be considered sufficient cause for denial of volunteering or discharge.

Signature: _____ Date: _____