



## Minutes of a Meeting of the Board of Directors

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, Sept 16, 2020 at 7:00 p.m. Meeting held at 13782 N Government Way, Hayden ID, 83835.

### **I. Open the Meeting: 7:02 pm**

- A. **Board Members:** Amy Thompson, Josh Fletcher, Tyson Schroeder, Joshua Dahlstrom, Lisa Adlard, (joined late), Tyson Schroeder (joined late)
- B. **Board Members via Zoom:** Jason Ball (joined late)
- C. **Board Treasurer:** Bridgette Dahlstrom
- D. **Board Clerk:** Esther Shankland
- E. **Education Director:** Cynthia Lamb
- F. **Business Manager:** Matt Lovell, via Zoom

### **II. Pledge of Allegiance**

Lisa Adlard joined meeting at 7:06 pm

### **III. Procedural Matters**

- A. Motion to approve agenda made by Josh Fletcher with second by Lisa Adlard. Motion carried unanimously.
- B. Motion to make next regular meeting to be September 23<sup>rd</sup> @ 7:30pm by Josh Fletcher with second by Tyson Schroeder. Motion carried unanimously.

### **IV. Unscheduled Delegations (Audience to address the board) – None**

### **V. Consent Calendar**

- A. Motion to approve September 2<sup>nd</sup> Board Meeting Minutes as presented made by Joshua Dahlstrom with second by Josh Fletcher. Motion carried unanimously.

### **VI. Budget and Finance**

#### **A. Information Items:**

- i. Business Manager's Report

Tyson Schroeder joined meeting at 7:25 pm

Jason Ball joined meeting via Zoom at 7:28 pm

#### **B. Action Items:**

- i. No Bills Outstanding
- ii. Motion to approve Business Manager's report for the month of August made by Joshua Dahlstrom with second by Josh Fletcher.

### **VII. Board Decisions**

#### **A. Information Items:**

- i. Permanent Building Update
  - Discussion regarding water at building
  - Discussion regarding Certificate of Occupancy
  - Discussion regarding playground and greenhouse, and dead trees on neighboring property
  - Discussion regarding bike path and marking parking lot

Josh Fletcher left meeting at 7:43 pm

Josh Fletcher rejoined meeting at 7:45 pm

Jason Ball joined meeting in person and left Zoom call at 7:48 pm



- ii. Discussion regarding Opening Plan
  - Possible delay in opening due to water issues
- iii. Discussion regarding Safety Plan
  - Plan in place - to be reviewed by Fire & Sheriff's Dept representatives
- iv. Education Director's Update
  - Reviewed PCSC Visit
- v. Discussion regarding Policy Review
  - Policy 5340
  - Policy 6400

**B. Action Items:**

- i. Action regarding permanent building – None needed
- ii. Motion to begin classes online on Sept. 21 until certificate of occupancy is obtained and approved by Education Director made by Tyson Schroeder with second by Jason Ball. Motion carried unanimously.
- iii. Motion to approve safety plan contingent on approval by Fire and Sherriff made by Tyson Schroeder with second Lisa Adlard. Motion carried unanimously.
- iv. Action regarding Education Director's update – None needed
- v. Motion to approve policies as presented made by Joshua Dahlstrom with second by Lisa Adlard. Motion carried unanimously.

**VII.Future Agenda Items**

**A. Discussion Items:**

- i. Discussion regarding permanent building as needed
- ii. Discussion regarding Opening Plan as needed

**B. Action Items:**

- i. Action on permanent building as needed
- ii. Action regarding Opening Plan

**VIII. Adjournment at 8:21 pm**