



Minutes of a Meeting of the Board of Directors

A session of the Board of Directors, Hayden Canyon Charter School, held Wednesday, July 15, 2020 at 7:00 p.m. Meeting held at 13403 N Government Way, Hayden ID, 83835 and via Zoom.

- I. Open the Meeting: 7:01pm**
 - A. **Board Members:** Amy Thompson, Josh Fletcher, Joshua Dahlstrom
 - B. **Board Members via Zoom:** Tyson Schroeder, Jason Ball
 - C. **Board Members not in attendance:** Lisa Adlard, Ryan Crandall
 - D. **Board Clerk:** Esther Shankland, via Zoom
 - E. **Also in attendance:** Matt Lovell, Sarah Halsted, Jen Fries (joined late)
- II. Pledge of Allegiance**
- III. Procedural Matters**
 - A. Motion to approve agenda by Josh Dahlstrom with second by Josh Fletcher. Motion carried unanimously.
 - B. Date, time, place of next meeting to remain as scheduled.
- IV. Unscheduled Delegations (Audience to address the board) - None**
- V. Consent Calendar**
 - A. Motion to approve July 1st Board Meeting Minutes as presented made by Tyson Schroeder with second by Josh Fletcher. Motion carried unanimously.
- VI. Budget and Finance**
 - A. Information Items:**
 - i. Business Manager's Report
 - i. Discussion regarding Audit Committee
 - B. Action Items:**
 - i. Motion to form finance committee including Business manager, Treasurer, Education Director, and board member Josh Fletcher Made by Joshua Dahlstrom and seconded by Tyson Schroeder. Role call vote:
 - Amy Thompson – Aye
 - Tyson Schroeder – Aye
 - Jason Ball – Aye
 - Joshua Dahlstrom – Aye
 - Josh Fletcher – Abstain
 - Motion carried unanimously.
 - ii. No Bills Outstanding
- VII. Board Decisions**
 - A. Information Items:**
 - i. Permanent building update
 - a. Discussion regarding road construction currently in process
 - b. Discussion regarding building timeline
 - ii. Discussion on policy review:
 - ISBA Policy 1500P
 - iii. Discussion regarding engraving of bell – further discussion at next meeting but no action needed
 - iv. Discussion regarding New Treasurer Job Description
 - v. Discussion regarding Federal Cash Management Procedures Manual
 - vi. Discussion regarding SPED contract services:
 - School Psych
 - Speech and Language Pathologist
 - Occupational Therapist, and
 - Behavior Interventionist



B. Action Items:

- i. Action on permanent building – no action needed
- ii. Motion to approve ISBA amended policy 1500P made by Joshua Dahlstrom with second by Tyson Schroeder. Motion carried unanimously.
- iii. Motion to remove ongoing action regarding engraving of school bell made by Joshua Dahlstrom with second by Tyson Schroeder. Motion carried unanimously.
- iv. Motion to approve revised treasurer job description made by Tyson Schroeder with second by Josh Fletcher. Joshua Dahlstrom abstained from vote. Motion carried unanimously.
- v. Motion to accept Federal Grants Management Procedures Manual as presented made by Joshua Dahlstrom with second by Josh Fletcher. Motion carried unanimously.
- vi. Previous motion amended to approve Federal Cash Management Procedures Manual as presented made by Joshua Dahlstrom with second by Josh Fletcher. Motion carried unanimously.
- vii. Motion made to accept presented contracts for SPED services with the contingency that the providers accept the additional clause to their contract that states they will maintain good standing with Medicaid in order to maintain contract with the school or a variation thereof that meets the intent, made by Joshua Dahlstrom with second by Tyson Schroeder. Motion carried unanimously with contingency.
- viii. Action regarding Engraving School Bell – No action needed

VII. Future Agenda Items

A. Discussion Items:

- i. Discussion on permanent building as needed
- ii. Discussion regarding New Treasurer Job Description
- iii. Discussion regarding Board Training

B. Action Items:

- i. Action on permanent building as needed
- ii. Action regarding New Treasurer Job Description
- iii. Action regarding Board Training

VIII. Adjournment at 8:38pm