



## **Agenda of a Meeting of the Board of Directors**

**Tuesday June 4, 2019**

The regular meeting of the Board of Directors, Hayden Canyon Charter School, is scheduled for Tuesday June 4, 2019. The board will convene regular session at 7:00 pm.

**Location: Hayden Senior Center, 9428 N. Government Way, Hayden, ID 83835**

- I. Open the Meeting 7:00pm**
- II. Pledge of Allegiance**
- III. Procedural Matters**
  - A. Approval of Agenda (Additions and Deletions)
  - B. Set Date, Time, and Place for Next Regular Meeting
- IV. Unscheduled Delegations (Audience to Address the Board)**
- V. Consent Calendar Action**
  - A. Minutes from May 20, 2019 Board Meeting
  - B. Board Financial Report
- VI. Budget and Finance 7:10pm**
  - A. Information Items:
    - i. Monthly Financial Report
    - ii. Bills Outstanding
    - iii. Fundraiser Payments Outstanding
    - iv. Update on Line of Credit Procurement (community members)
  - B. Action Items:**
    - i. Authorize Payments for Bills Outstanding
- VII. Board Member Applications**
  - A. Information Items:
    - i. Discussion regarding submitted board member applications
    - ii. Discussion regarding change of board members and/or committee members
  - B. Action Items:**
    - i. Appointment and approval of new board member(s)
    - ii. Action to add board members to committees as needed
- VIII. Fundraiser and Auction Updates 7:30pm**
  - A. Information Items:
    - i. Discussion regarding additional fundraiser ideas
      - a) Greeting Card Box fundraiser
  - B. Action Items:**
    - i. Approve/Deny additional fundraiser ideas
- IX. Pre-opening Time line Updates**
  - A. Information Items
    - i. Information regarding Payroll Company – Ryan
    - ii. Design Classroom space – Sarah
    - iii. 3 quotes for student free lunches – Carmen
    - iv. Student data into management program - Cynthia
    - v. Furniture Vendor – Tyson
    - vi. Registrations that need hand filled – Jen
    - vii. Identify BASE or other before/after school program and procure quotes – Ryan
  - B. Action Items:**



- i. Approve/Deny Payroll Company
- ii. Approve/Deny Design of Classroom space
- iii. Approve/Deny Recommendation for student free lunches
- iv. Approve/Deny Student data into management program
- v. Approve/Deny Furniture Vendor
- vi. Action regarding registrations that need hand filled
- vii. Approve/Deny BASE or other before/after school program and procure quotes

**X. Building 7:40pm**

**A. Information Items:**

- i. Discussion regarding lease signing

**B. Action Items:**

- i. Action based on discussion of lease agreement, portables agreement or inspection time line

**XI. Executive Session 7:55pm**

- A.** Motion to enter Executive Session

**XII. Exit Executive Session 8:15 pm**

**A.** Executive Session Information items

- i. Public discussion regarding matters discussed in Executive Session

**B. Action Items:**

- i. Action from executive session

**XIII. Board Decisions 8:20pm**

**A. Information Items:**

- i. Discussion regarding any new amendments to Board Policy Manual
- ii. Discussion regarding small rental
- iii. Discussion regarding staff dress code
- iv. Discussion regarding auditor
- v. Relations with Lakeland School District

**B. Action Items:**

- i. Approve/Deny amendments Board Policy Manual
- ii. Approve/Deny Auditor

**XIV. Future Agenda Items 8:25pm**

**XV. Adjournment 8:30pm**