



## Minutes of a Meeting of the Board of Directors

Thursday June 13, 2019

The regular meeting of the Board of Directors, Hayden Canyon Charter School, held Tuesday June 13, 2019 at 7:00 pm.

**Location: Hayden Senior Center, 9428 N. Government Way, Hayden, ID 83835**

- I. Open the Meeting 7:00pm**
- II. Pledge of Allegiance**
- III. Procedural Matters**
  - A. Approval of Agenda (Additions and Deletions)
  - B. Set Date, Time, and Place for Next Regular Meeting
- IV. Unscheduled Delegations (Audience to Address the Board)**
- V. Consent Calendar Action**
  - A. Minutes from June 4, 2019 Board Meeting
  - B. Board Financial Report
- VI. Budget and Finance 7:10pm**
  - A. Information Items:
    - i. Monthly Financial Report
    - ii. Bills Outstanding
    - iii. Fundraiser Payments Outstanding
    - iv. Update on Line of Credit Procurement (community members)
  - B. Action Items:**
    - i. Authorize Payments for Bills Outstanding
- VII. Board Member Applications**
  - A. Information Items:
    - i. Discussion regarding submitted board member applications
      - a) Amy Thompson
    - ii. Discussion regarding change of board members and/or committee members
      - a) Fundraiser committee chair
  - B. Action Items:**
    - i. Appointment and approval of new board member(s) as needed
    - ii. Action to add board members to committees as needed
- VIII. Fundraiser and Auction Updates 7:30pm**
  - A. Information Items:
    - i. Update on Auction Fundraiser
    - ii. Presentation of any additional fundraiser ideas
  - B. Action Items:**
    - i. Approve/Deny additional fundraiser ideas
- IX. Pre-opening Time line Updates**
  - A. Information Items
    - i. Payroll Company – Ryan
    - ii. Design of classroom space – Sarah
    - iii. 3 quotes for student free lunches – Carmen
    - iv. Identify BASE or other before/after school program and procure quotes – Ryan
  - B. Action Items:**
    - i. Approve/Deny Payroll Company
    - ii. Approve/Deny Design of Classroom space



- iii. Approve/Deny Recommendation for student free lunches
- iv. Approve/Deny BASE or other before/after school program and procure quotes

**X. Building 7:40pm**

**A. Information Items:**

- i. Discussion regarding lease signing

**B. Action Items:**

- i. Action based on discussion of lease agreement, portables agreement or inspection time line

**XI. Executive Session 7:55pm**

- A.** Motion to enter Executive Session

**XII. Exit Executive Session 8:15 pm**

**A.** Executive Session Information items

- i. Public discussion regarding matters discussed in Executive Session

**B. Action Items:**

- i. Action from executive session

**XIII. Board Decisions 8:20pm**

**A. Information Items:**

- i. Discussion regarding any new amendments to Board Policy Manual
- ii. Recommendations for small rental in amount of \$400 or less to be ready by July 1st - Jason
- iii. Recommendation and discussion regarding auditor - Josh
- iv. Relations with Lakeland School District

**B. Action Items:**

- i. Approve/Deny amendments Board Policy Manual
- ii. Approve/Deny Auditor recommendation
- iii. Action regarding relations with Lakeland School District

**XIV. Future Agenda Items 8:25pm**

**XV. Adjournment 8:30pm**