



## **Agenda of an Auction Fundraiser Planning Meeting**

**Tuesday, May 16, 2019**

The auction fundraiser committee meeting for Hayden Canyon Charter School is scheduled for Tuesday, May 16, 2019.

The committee meeting will begin at 6:00pm.

**Location: Hayden Senior Center, 9428 N. Government Way, Hayden, ID 83835**

- I. Open the Meeting 6:00pm**
- II. Committee Check-Ins**
  - A. Ticket/Table sales
    - i. Updates on sales
    - ii. Updates on new ticket pricing
  - B. Live Auction
    - i. Items collected
    - ii. Items outstanding
  - C. Silent Auction
    - i. Items collected
    - ii. Items outstanding
  - D. Sponsorship updates
  - E. Heads or Tails
  - F. Decoration/Theme/Display
  - G. Day of setup/coordination
  - H. Volunteers for assistance during auction
- III. Set date and time of next meeting 6:58pm**
- IV. Adjournment 7:00pm**