



## **Agenda of a Meeting of the Board of Directors**

**Thursday May 8, 2019**

The regular meeting of the Board of Directors, Hayden Canyon Charter School, is scheduled for Thursday May 8, 2019. The board will convene regular session at 7:00 p.m.

**Location: Hayden Senior Center, 9428 N. Government Way, Hayden, ID 83835**

- I. Open the Meeting 7:00pm**
- II. Pledge of Allegiance**
- III. Procedural Matters**
  - A. Approval of Agenda (Additions and Deletions)
  - B. Set Date, Time, and Place for Next Regular Meeting
- IV. Unscheduled Delegations (Audience to Address the Board)**
- V. Consent Calendar Action**
  - A. Minutes from April 23, 2019 Board Meeting
  - B. Minutes from April 30, 2019 Auction Committee Meeting
  - C. Minutes from May 7, 2019 Auction Committee Meeting
  - D. Board Financial Report
- VI. Budget and Finance 7:10pm**
  - A. Information Items:
    - i. Monthly Financial Report
    - ii. Bills Outstanding
    - iii. Fundraiser Payments Outstanding
    - iv. Update on Line of Credit Procurement (community members)
  - B. Action Items:**
    - i. Authorize Payments for Bills Outstanding
- VII. Board Member Applications**
  - A. Information Items:
    - i. Discussion regarding submitted board member applications
    - ii. Discussion regarding change of board members and/or committee members
  - B. Action Items:**
    - i. Appointment and approval of new board member(s)
    - ii. Action to add board members to committees as needed
- VIII. Fundraiser and Auction Updates 7:30pm**
  - A. Information Items:
    - i. Update on committee progress
    - ii. Discussion regarding fundraiser budget
    - iii. Discussion regarding additional fundraiser ideas
  - B. Action Items:**
    - i. Approve fundraiser budget
    - ii. Approve additional fundraiser ideas
- IX. Pre-opening Timeline Updates**
  - A. Information Items
    - i. Payroll Company – Josh
    - ii. Identify Benefits Company – Jen
    - iii. Recommendations for computer and software – Jason w/ Cynthia



- iv. Design Classroom space – Sarah
- v. 3 quotes for student free lunches – Carment
- vi. Student data into management program – Jen/Cynthia
- vii. Furniture Vendor – Tyson
- viii. Registrations that need hand filled – Jen
  
- ix. Petition to SDE and secure passwords – Joshua and Cynthia
- x. Begin requesting student records – Cynthia w/ Jen
- xi. Approve Staff professional dev plan – Cynthia
- xii. Identify BASE or other before/after school program and procure quotes – Ryan

**X. Building 7:40pm**

**A. Information Items:**

- i. Update on land lease
- ii. Discussion regarding approval of IFC lease signing

**B. Action Items:**

- i. Approve land lease items
- ii. Approve IFC lease signing

**XI. Executive Session 7:55pm**

- A.** Motion to enter Executive Session

**XII. Exit Executive Session 8:15 pm**

**A.** Executive Session Information items

- i. Public discussion regarding matters discussed in Executive Session

**B. Action Items:**

- i. Action from executive session regarding hiring of personnel

**XIII. Board Decisions 8:20pm**

**A.** Information Items:

- i. Discussion regarding amendments to Board Policy Manual
- ii. Discussion regarding options for small rental
- iii. Discussion regarding job descriptions of board officers and members
- iv. Relations with Lakeland School District
- v. Schedule budget hearing
- vi. Discussion regarding school calendar
- vii. Discussion regarding auditor

**B. Action Items:**

- i. Approve amendments Board Policy Manual
- ii. Approve amount and time for rental
- iii. Approve job descriptions of board officers and members
- iv. Approve budget hearing date
- v. Approve School Calendar
- vi. Approve Auditor

**XIV. Future Agenda Items 8:25pm**

**XV. Adjournment 8:30pm**