



Agenda of a Meeting of the Board of Directors

Monday May 20, 2019

The regular meeting of the Board of Directors, Hayden Canyon Charter School, is scheduled for Monday May 20, 2019. The board will convene regular session at 7:00 p.m.

Location: Hayden Senior Center, 9428 N. Government Way, Hayden, ID 83835

- I. Open the Meeting 7:00pm**
- II. Pledge of Allegiance**
- III. Procedural Matters**
 - A. Approval of Agenda (Additions and Deletions)
 - B. Set Date, Time, and Place for Next Regular Meeting
- IV. Unscheduled Delegations (Audience to Address the Board)**
- V. Consent Calendar Action**
 - A. Minutes from May 8, 2019 Board Meeting
 - B. Minutes from May 10, 2019 Executive Session
 - C. Minutes from May 16, 2019 Auction Committee Meeting
 - D. Board Financial Report
- VI. Budget and Finance 7:10pm**
 - A. Information Items:
 - i. Monthly Financial Report
 - ii. Bills Outstanding
 - iii. Fundraiser Payments Outstanding
 - iv. Update on Line of Credit Procurement (community members)
 - B. Action Items:**
 - i. Authorize Payments for Bills Outstanding
- VII. Board Member Applications**
 - A. Information Items:
 - i. Discussion regarding submitted board member applications
 - ii. Discussion regarding change of board members and/or committee members
 - B. Action Items:**
 - i. Appointment and approval of new board member(s)
 - ii. Action to add board members to committees as needed
- VIII. Fundraiser and Auction Updates 7:30pm**
 - A. Information Items:
 - i. Discussion regarding change to auction fundraiser date
 - ii. Discussion regarding additional fundraiser ideas
 - B. Action Items:**
 - i. Approval of new auction fundraiser date
 - ii. Approve/Deny \$50 to purchase thank you for Deb for helping with sign-in/out
 - iii. Approve/Deny additional fundraiser ideas
- IX. Pre-opening Timeline Updates**
 - A. Information Items
 - i. Information regarding Payroll Company - Ryan
 - ii. Information regarding selected benefits company - Jen
 - iii. Recommendations for computer and software – Jason w/ Cynthia



- iv. Design Classroom space – Sarah
- v. 3 quotes for student free lunches – Carmen
- vi. Student data into management program – Jen/Cynthia
- vii. Furniture Vendor – Tyson

- viii. Registrations that need hand filled – Jen
- ix. Update on requesting student records – Cynthia w/ Jen
- x. Staff professional dev plan Approve/Denyd and made available
- xi. Identify BASE or other before/after school program and procure quotes – Ryan

B. Action Items:

- i. Approve/Deny Payroll Company
- ii. Approve/Deny Benefits Company
- iii. Approve/Deny Recommendation for computer and software
- iv. Approve/Deny Design of Classroom space
- v. Approve/Deny student free lunches
- vi. Approve/Deny Student data into management program
- vii. Approve/Deny Furniture Vendor
- viii. Approve/Deny BASE or other before/after school program and procure quotes

X. Building 7:40pm

A. Information Items:

- i. Discussion regarding lease signing

B. Action Items:

- i. Action based on discussion of lease agreement, portables agreement or inspection timeline.

XI. Executive Session 7:55pm

- A. Motion to enter Executive Session**

XII. Exit Executive Session 8:15 pm

A. Executive Session Information items

- i. Public discussion regarding matters discussed in Executive Session

B. Action Items:

- i. Action from executive session regarding hiring of personnel

XIII. Board Decisions 8:20pm

A. Information Items:

- i. Discussion regarding any new amendments to Board Policy Manual
- ii. Discussion regarding small rental
- iii. Discussion regarding staff dress code
- iv. Discussion regarding auditor
- v. Discussion on changes to the performance certificate for transfer to PCSC
- vi. Relations with Lakeland School District

B. Action Items:

- i. Approve/Deny amendments Board Policy Manual
- ii. Approve/Deny amount and time for rental
- iii. Approve/Deny staff dress code policy
- iv. Approve/Deny Auditor
- v. Acton regarding changes to Performance Certificate for the purpose of transferring to PCSC

XIV. Future Agenda Items 8:25pm

XV. Adjournment 8:30pm