



Position Posting: Education Director

Background: Hayden Canyon Charter (HCC) is a newly authorized K-8 school built upon the foundations of expeditionary learning. HCC utilizes a holistic approach to designing and facilitating curriculum and instruction, encompassing all disciplines and the arts in each expedition. This education model uses project-based, experiential, investigative, hands-on learning experiences that are designed around real-world challenges. Students drive the inquiry within thematic arcs, where they are provided opportunities for choice in project focus and/or products that showcase learning. Assessment is focused on mastery-based learning targets, encompassing a cadre of formative and summative products, most of which are rubric-based. Classrooms primarily consist of blended grades of 1st/2nd, 3rd/4th, 5th, and middle school grades 6th/7th and 8th. This allows the latitude for student differentiated, individualized, as well as cooperative learning. In its first year, HCC is projected to serve 260 students with growth by approximately 50 students, or two classrooms per year. Although the school will be housed in modular portable classrooms years one and two, simultaneously a brick and mortar building will be constructed in phases that will eventually house 840 students.

Job Description: HCC is seeking strong, experienced leadership, exhibiting proven success with students of all backgrounds in high growth and academic achievement, positive character development, cultivating scholarly habits of mind, and developing and implementing an ethic of excellence in high quality work. The Education Director for Hayden Canyon Charter will fill the role of principal for the entire K-8 school, and therefore must be skilled at working with students ages 5-14. The Education Director is expected to model and promote a school culture of respect, understanding, and encouragement among all ages, from all backgrounds. HCC is situated in an area of vast socio-economic differences, and a primary focus of the school is increasing equity among all learners.

The Education Director will model the Core Practices and values HCC is built upon, and facilitate them within the school, based upon the work plan designed cooperatively by the leadership team and approved by the HCC Board. Relationship building is paramount in any school, and is a primary focus for leadership at HCC with students, staff, parents, the Board, and the community. It is vital the Education Director establishes trust right away, and a relationship that is welcoming of feedback from staff and parents. Given that project based learning lends itself to community based culminating events, where student work is showcased, the Education Director should be adept and comfortable organizing and running such events, reaching out to community stakeholders, and promoting collaboration with school staff, students, and community experts. Additionally, the Education Director will work directly with the HCC Board of Directors to drive fiscal decision-making, spearhead fundraising, build cooperative community stakeholder relationships, hire and develop staff, and ensure the safety and well-being of staff and students.

Qualifications

Required Qualifications:

- MA degree, Education Leadership/Administration
- Possess Idaho Administrative Certificate or proof of ability to satisfy this requirement by June 2018
- 3+ years administrative experience
- 3+ years school finance management experience

Required Skills:

- Cultivating a positive school wide and professional culture
- Fostering a cohesive school vision
- Promoting shared leadership through evidence and data informed decision making
- Leading and fostering professional learning
- Proven track record of fiscal responsibility at prior school(s)

Preferred Qualifications:

- Experience in an EL school is HIGHLY preferred
- Demonstrate a history of community involvement, both personal and school
- Demonstrate tying school-wide activities to the community
- Familiar with Google for Education suite

Job Responsibilities

Essential Duties and Responsibilities:

- Continually improving and fulfilling the school vision corresponding with an expeditionary education model—encompassing a school-wide culture of acceptance, inquiry and collaboration, academic excellence, and a holistic, hands-on, investigative and project-based instructional environment that elevates student character development, scholarly habits, and an ethic of excellence in producing high quality work with impacts beyond the school.
- Structuring time to support this vision.
- Building strong relationships among staff, students and parents.
- Cultivating strong relationships among all stakeholders.
- Managing the school budget, including the pursuit of grantmaking and fundraising opportunities.
- Actualizing data collection, analysis, and dissemination for monitoring growth in specified areas of achievement, school climate and culture, and in compliance with state testing requirements.
- Aligning curriculum, instruction and assessment for student achievement in all three areas of focus—academic, scholarly habits and character, and creating high quality work.

Salary

Commensurate with the Idaho State Career Ladder for experience and time in position.

K-8 Administrators in Idaho earn between \$65, 000 and \$85,000+ depending on experience and qualifications. Funding is available for opportunities for Leadership and Professional Development compensation.

Resources

Background Resources:

- www.haydencanyoncharter.org
- Please Reference the [EL Core Practices](#) Document, specifically the section on Leadership

Three questions candidates should be prepared to answer:

1. Please describe the administrative experience you have in line with the vision and mission of Hayden Canyon Charter. Please include details of your experience in an EL model school.
2. How would you lead staff in an education program that is not textbook-driven, but rather, gathers curriculum from primary sources, trade books, online, etc..?
3. Given the budget Hayden Canyon has drafted for the first three years, how would you establish your parameters and priorities for how the money is spent? (Budget available on request when application is submitted)