



Agenda and Notice of a Meeting of the Board of Directors

Thursday December 13, 2018

The regular meeting of the Board of Directors, Hayden Canyon Charter School, is scheduled for Thursday December 13, 2018. The board will convene regular session at 7:00 p.m.

Location: Hayden Senior Center, 9428 N. Government Way, Hayden, ID 83835

- I. Open the Meeting 7:00pm**
- II. Pledge of Allegiance**
- III. Procedural Matters**
 - 1. Approval of Agenda (Additions and Deletions)
 - 2. Set Date, Time, and Place for Next Regular Meeting
- IV. Unscheduled Delegations (Audience to Address the Board. Possible Accreditation Presentation)**
 - A) Information Items:
 - 1. Consideration of Board Applicants
 - B) Action Items:
 - 1. *Board Appointments to Open Positions*
- V. Consent Calendar Action**
 - A) Minutes from the November 29, 2018 meeting
 - B) Board Financial Report
- VI. Budget and Finance 7:10pm**
 - A) Information Items:
 - 1. Monthly Financial Report
 - 2. Bills Outstanding
 - 3. Line of Credit Procurement
 - 4. Purchasing Options - Purchasing Card vs Debit Card vs Credit Card vs Corporate Check
 - B) Action Items:
 - 1. Authorize Payments for Bills Outstanding
- VII. Enrollment 7:18pm**
 - A) Information Items:
 - 1. Enrollment Process
 - B) Action Items:
 - 1. Enrollment Implementation
- VIII. Building 7:25pm**
 - A) Information Items:
 - 1. Updates Regarding Permanent Building Funding and Land Lease
 - 2. Portables Quotes and Placement
 - B) Action Items:
 - 1. Portables Order and Payment
- IX. Personnel 7:35pm**
 - A) Information Items:
 - 1. Administrator Position Open
 - 2. Job Description for Administrator
 - B) Action Items:
 - 1. Advertisement for Administrator
- X. Board Goals 7:45pm**
 - A) Information Items:
 - 1. Community Outreach/Image Plan
 - 2. Board Retreat
 - 3. Future Fundraiser Efforts
 - 4. Policy Manuals
 - B) Action Items:
 - 1. Board Retreat Location, Expense
 - 2. Policy Manual Draft
- XI. Future Agenda Items 7:55pm**
- XII. Adjournment 8:00pm**